

CITY OF COLLEGE PARK, MARYLAND

4500 Knox Road ◀ College Park, Maryland 20740 ◀ 240-487-3501 ◀ Facsimile: 301-699-8029



Office of Ethics Commission

Forrest Tyler
Chairman

Alan Bradford
Grace Gardiner
Peter King
Edward Lynch
Robert Thurston

Kenneth Sigman, Esquire
Silber & Perlman, P.A.

February 17, 2010

Ms. Jill Clements
Director of Human Resources
City Hall
City of College Park
4500 Knox Road
College Park, MD 20740-3390

Dear Ms. Clements:

I am writing you on behalf of the Ethics Commission in response to your inquiry about guidance for allowing vendors to provide door prizes for certain activities. In your letter, you asked both whether past practice can be continued and whether additional possibilities may be included such as businesses outside the city, e.g., the Wizards or a D.C. restaurant owned by an employee's family member.

The Ethics Commission has reviewed your request and decided to approve for the present. You may continue the present practice of allowing vendors to provide door prizes allowing daily random drawings for employees with no decision-making authority during the annual open enrollment period, the annual holiday period, and the annual employee picnic. However, the Ethics Commission is also informing you that this policy cannot be extended to allow for extending this practice to additional vendors without a more extensive review of our current conflict of interest guidelines. The Commission will proceed with that more extensive review and inform you when those guidelines have been established.

Sincerely,

A handwritten signature in cursive script that reads "Forrest B. Tyler".

Forrest B. Tyler
Chairman
Ethics Committee

A handwritten signature in cursive script, likely belonging to Jill Clements, the recipient of the letter.