

**Senior Advisory Committee
AARP Livable Communities Workgroup
College Park
Virtual Meeting
October 25, 2021
1:00 PM
FINAL Minutes**

	PRESENT	ABSENT
1. Mary Anne Hakes	X	
2. Bonnie McClellan	X	
3. Arelis Perez	x	
4. Carol Gray	x	
5. Darlene Nowlin	X	
6. Woei-Nan Bair	X	
7. Robert Thurston	X	
Staff Present:		
8. Kiaisha Barber	X	
9. Terry Schum	X	
10. Angie Burns	X	
11. Miriam Bader	X	
12. Ryna Quinones	X	
Consultants:		
Erin Garnass (MNCPPC)		x
Karen Mierow (MNCPPC)		x
Edythe Kelleher	X	
Agnes Artemel		x

Call to Order

Robert Thurston called the zoom meeting to order at 1:24 pm following ending the meeting previously due to zoom hackers on the meeting.

Agenda approved- with correction to the date from November 25 to October 25. Motion by Arelis Perez, 2nd Carol Gray

Minutes from 8/31/2021 and 9/27/2021 approved with correction of including participants first and last names.

Old Business

1. First Consultant action - Focus Group update

Edythe Kelleher reported that the consultant group was pleased with the focus groups and the responses to questions. Stakeholder interviews have also begun.

Arelis Perez inquired about the invitation process to focus group

Terry Schum reported that the invitation was sent to all stakeholders on the list.

Bonnie McClellan- stated that she heard from some invited stakeholders that the invitation was not enough notice for participation. Suggested personal contact with invited stakeholder for next focus group.

Discussion of best date for next focus group:

- Edythe Kelleher believes next date is 11/15;
- Arelis Perez suggests having the date on 11/17, a Wednesday.
- Terry Schum indicates the date will be 11/15 or 11/17 depending on consultant availability.
- Edythe Kelleher stated that evening times were not preferred by first group and that daytime was preferred.
- Terry Schum indicated that one on one interview could be an option if invited persons cannot attend a focus group
- Bonnie McClellan: Personal calls can be made after invitations are sent; consultants to make sure a list of who has already participated is kept.

2. AARP – Kickoff planning (event is tabled until spring 2022 and hopefully will be in person)

a. Plan B – communication

i. Ryna Quinones- offered deadlines for publications. Municipal scene is needed by 10/29/2021

- no more than 800 words
 - ideas: Call to Action, celebration, pictures from tours, reference to website coming, lead for Jan 2022 meetings
- Robert Thurston will look into AARP logo

- Ryna Quinones can get website up but need content; will be meeting with AARP state rep. but has not connected with her yet.
- Darlene Nowlin will draft informational article and send to Ryna; input from Robert Thurston and Carol Gray; Kiaisha Barber will arrange meeting to discuss options for articles and website content after Ryna meets with AARP rep for content input

Announcements:

Congratulations to Arelis on Gubernatorial Citation and Jack Perry Award

Reminder from Bonnie McClellan of Good Neighbor Day

Robert Thurston-Remainder New Business tabled until next meeting

- 2021 AARP Livable Communities Workshop
- SAC Habitat for Humanity October presentation

Adjournment 2:51 pm

Next scheduled meeting 11/22/2021