

**City of College Park  
Veterans Memorial Committee Meeting  
September 20, 2021  
Virtual Meeting  
7:00 p.m.**

**Final Minutes**

<b>Term Expiration</b>	<b>Members</b>	<b>Present</b>	<b>Absent</b>
Honorary Member	Deloris Cass		
6/30/2022	Mary Cook	X	
6/30/2022	Tom Davis		X
6/30/2023	Lisa Fischer	X	
6/30/2024	Samuel Gamble		X
6/30/2024	Jakeya Johnson		X
6/30/2023	Joseph Ruth	X <i>Via phone</i>	

**Also present:** Robert Marsilli, Staff Liaison; Joi Woods, Contract Secretary

- I. The meeting was called to order at 7:09 p.m. by Mary Cook.**
- II. Approval of May 4, 2021 Minutes**  
Mary Cook made a motion to approve the minutes from May 4, 2021 as amended. All were in favor. None were opposed. The motion passed.
- III. Veteran's Day Event restrictions**  
The Committee discussed work scheduled to be completed by WSSC. The work will take place on Route 1 and impact the traditional seating arrangement. The committee discussed adjustments to event size in consideration of COVID guidelines and seating limitations. Lisa Fischer will direct event participants.
- IV. Ceremonial Leaders & Speakers**  
The committee discussed identifying a member to lead the ceremony and a speaker. Mary Cook or Joe Ruth will stand in proxy of Tom Davis to lead the ceremony if he is unavailable.
- V. Color Guard**  
Discussion postponed; Mary Cook will follow up with Samuel Gamble
- VI. Wreaths**  
The committee discussed announcing the presentation of wreaths and identifying individuals in advance to carry wreaths during the ceremony.

**VII. Prayers**

Ivy Christophers and Tom Davis will recite a non-denominational opening prayer and a closing benediction. Joe Ruth will stand in proxy to recite prayers if Ivy Christophers or Tom Davis is not available. Lisa Fischer will contact Ivy Christophers.

**VIII. Mayor's role**

The committee discussed the Mayor offering remarks. Mary Cook will contact the Mayor to extend an invitation.

**IX. Signage & Logistics**

The committee discussed:

- Signage needs & reusing previous signage
- Maintaining a moderate crowd size in consideration of space limitations and managing ongoing construction
- Foregoing filming the event
- Advertising on the city channel

**X. Boy Scouts**

The committee discussed the Boy Scouts role in the ceremony:

- Install tulip plantings and flags.  
-Robert Marsili will contact Brenda about tulips.
- Distribute water, programs, and Buddy Poppies  
-Joe Ruth will provide Buddy Poppies.

**XI. Lunch American Legion**

Joe Ruth will contact the American Legion if Tom Davis or Samuel Gamble is unable to do so.

**XII. Next meeting:** Monday, October 18, 2021 7:00 p.m.

**XIII. Adjournment**

**Joe Ruth made a motion to adjourn the meeting. Lisa Fischer seconded the motion. All were in favor. None were opposed. The motion passed.**

**The meeting was adjourned at 7:52 p.m.**

