

Housing Authority of the City of College Park



Board Minutes

Regular Monthly Meeting

Hybrid Meeting

June 22, 2023

Present:

Chairperson, Arelis Perez;
Vice Chairperson, Robert Catlin;
Commissioners, Victoria Evans, Theresa Keeler, and James McFadden;
Property Manager, Cheryl Gleason;
ROSS Coordinator, Mia Greene;
Residents of Attick Towers, Carl Patterson;

I. Roll Call:

Ms. Perez opened the meeting at 10:06 a.m. All Commissioners were present. Ms. Michelle Johnson, Executive Director was not present at the meeting.

II. Agenda Changes:

The Board reviewed/discussed the agenda of June 22, 2023. A motion was made by Ms. Perez and seconded by Ms. Evans to approve the agenda, as submitted. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

III. Comments-Resident Council:

Housing Authority of the City of College Park

None.

IV. Comments-Tenants and General Public:

- Mr. Patterson congratulated Alan Hew as the new District One Council member.

V. Chairman and Commissioner Reports:

Commissioner 3–5-minute appointed discussions:

-Ms. Perez: Beginning on July 3, 2023, the speed limit will decrease on Rhode Island Ave. from 35 mph. to 30 mph., cameras have been calibrated from Rhode Island to Paducah, City of College Park Town Hall meeting scheduled at 10a.m. on June 24, 2023, inauguration of the Univ. of MD Medical Laurel Center on June 4, 2023, September 1, 2023 the City institutes the better bag ordinance, P.G. County Rent Stabilization Act, Senior Housing Assistance PILOT Act, and (YFSS) youth family senior services social will have a celebration on July 21, 2023 (90+ years older)

- Mr. Catlin: discussed the rent stabilization meeting, and the city 4th of July fireworks have been cancelled.

-Ms. Keeler: discussed PTSD page website, National Minority Mental Health Awareness Month in July, trauma and violence government websites

-Ms. Evans: inquired on the pamphlet literature information

-Mr. McFadden: inquired on the city's town hall meeting

VI. Review and Approval of Financial Reports for May 31, 2023:

The Board reviewed/discussed the (check registry, reconciliation summary, unaudited accounting summary, and bank account statements) for May 31, 2023. A motion was made by Ms. Perez and seconded by Ms. Evans to approve the financial reports of May 31, 2023, as submitted. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

VII. Decision & Approval of Minutes from the May 25, 2023 Regular Monthly meeting:

The Board reviewed/discussed the regular monthly meeting minutes held on May 25, 2023. A motion was made by Ms. Perez and seconded by Mr. Catlin to approve the regular monthly meeting minutes

Housing Authority of the City of College Park

from May 25, 2023, as submitted. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and

Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

VIII. Executive Directors Report:

Ms. Gleason discussed various issues, i.e.:

- Re-do the public hearing and the 45-day public notice concerning the 2023 Capital fund
- Notice of public hearing for the amendment of the 5-year plan (Board reviewed/discussed the plan)
- ARPA funds
- Ms. Johnson spoke with Nicole Whitcliffe, HUD Rep. concerning changes to the repositioning
- CBDG grant letter

Property Updates: Ms. Gleason discussed various issues, i.e.

- Elevator two was out of service over the weekend
- 96 occupied units, 12 are vacant, 1 leased
- Main AC pipe burst in Ms. Greene's office
- No smoking flyer has been sent to all residents

ROSS Grant Coordinator: Ms. Greene discussed various issues, i.e.

- Bus trips
- Activities (Capital Food bank, Nationals baseball game, chair Zumba, Korean movie, and Medicare ice cream social)
- Updates (Confidentiality agreements and assessments for participating residents, bus trip tickets from the senior program, Neighbor Helping Neighbors providing tote bags, Univ. of MD bus applications, DXT therapeutic session, and elder abuse virtual presentation)
- Updated contact information (mgreene@haccp.agency)

Housing Authority of the City of College Park

IX. Old Business:

None.

X. New Business:

1) Approval of invoices over \$4,000: The Board reviewed/discussed invoices submitted over \$4,000.

a. Housing Insurance Service, Inc. for \$27,038.00

b. HARRG Inc. for \$12,992.00

c. Kelly Benefits for \$6,126.09

d. Barbacane & Thorton and Co. for \$5,025.00

A motion was made by Ms. Perez and seconded by Mr. McFadden to approve the payment of the invoices submitted over \$4,000. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

XI. Resident Comments:

- Mr. Patterson thanked the Board and staff concerning the security, and smoking policy.

XII. Commissioner Comment:

- Mr. McFadden discussed personal liability insurance for the Board.

- Mr. Catlin discussed legislation by P.G. County Vice Chair Ms. Blegay (required security cameras in senior apartments buildings)

- Ms. Evans discussed the security personnel at Attick Towers.

- The Board wished Cheryl Gleason Happy Birthday, and being a grandmother for the first time.

XIII. Agenda items for the next meeting.... Next Meeting: July 27, 2023:

None.

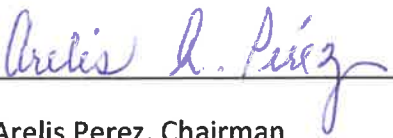
Housing Authority of the City of College Park

XIV. Adjournment of Regular Session:

A motion was made by Ms. Perez and seconded by Ms. Evans to adjourn the regular monthly meeting of June 22, 2023. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for this motion. The motion was unanimously approved by a vote of 5-0. The Board adjourned the regular monthly meeting held on June 22, 2023 at 11:45 a.m.

XV. Executive Session:

None.



Arelis Perez, Chairman



Michelle Johnson, Executive Director