

**Minutes of the Tree and Landscape Board  
City of College Park  
Virtual Meeting  
June 16, 2021**

<u>Term Exp.</u>	<u>Members</u>	<u>Present</u>	<u>Absent</u>
N/A	Brenda Alexander, Public Works Assistant Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
04/30/2021	John Lea-Cox, City Forester	<input type="checkbox"/>	<input checked="" type="checkbox"/>
04/30/2021	Christine O'Brien, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10/31/2021	James Meyer, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
04/09/2021	Janet Wagner, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
04/30/2021	Rashawna Alfred, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
04/30/2021	Todd Reitzel, member	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Dylan Burns, CBE, representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Caroline Wick, CBE representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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	Mayor Patrick Wojahn	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Llatetra Esters, City Councilmember	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Carleveva Thompson, Contract Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Ms. Alfred called the meeting to order at 7:03 p.m.

- 1. Approval of Meeting Agenda:** The agenda for the June 16, 2021 meeting was reviewed.

**Motion:** Accept agenda as presented.

**Moved:** Ms. Alfred

**Second:** Ms. O'Brien

**Aye:** Unanimous

**Nay:** 0

**Abstain:** 0

- 2. Approval of May Meeting Minutes:** The minutes of the May 19, 2021 meeting were reviewed and edits were made to the minutes.

**Motion:** Accept meeting minutes as amended.

**Moved:** Ms. Alfred

**Second:** Mr. Reitzel

**Aye:** Unanimous

**Nay:** 0

**Abstain:** 0

- 3. Public Works Department Report:** Ms. Alexander shared the following highlights:

- The landscape crew has been watering annuals, weeding planting beds, and pruning vegetation to make clear pathways.
- Currently interviewing to fill open positions on the landscape crew

- 4. CBE Report:** Ms. Wick shared the following highlights:

- Presented Green Awards to 2 residents from Calvert Hills, 1 resident from North College Park, and Friends of Guilford Run.
- Currently working on tree identification signage along the Trolley Trail.
- CBE is hosting a virtual event focusing on mosquito populations and control on June 17<sup>th</sup>.

- Bee hotels were purchased for pollinator week.

## 5. Old Business

### Action Plan for Urban Forest Protection Policy

The Board presented to Mayor Wojahn and Councilmember Esters the following proposed plan to begin implementation of the Urban Forest Protection Policy:

#### Phase 1 (ordinance approval)

- Implement a permit program
- Increase TCEP reimbursement amount from \$150 to \$250
- Develop an educational program to increase awareness about the importance to a tree canopy
- Build relationships with MNCPPC and the University of Maryland

#### Phase 2 (beginning 6 months after ordinance approval)

- Implement tree replacement requirement for Tree Canopy Protection Policy
- Create Tree Registry
- Create Tree Maintenance Fund.

#### Phase 3

- Develop relationship with Prince George's County planning representatives to advocate for increased tree canopy coverage in development projects.
- Lobby the County to include municipalities with private tree planting funding programs in the County's rain check rebate program.

The Urban Forest Protection Policy is on the City Council's July 13, 2021 work session for review. Mayor Wojahn requested Ms. Alexander to work with the City Attorney to develop a draft ordinance.

**Mr. Reitzel motioned that the College Park Urban Forest Protection Recommendations dated June 16, 2021 be presented to the City Council. Second by Ms. O'Brien. All members in favor; no opposed.**

## 6. Next Meeting Date

The Board will schedule a meeting for Thursday, July 8, 2021 at 7:00 p.m. in place of Thursday, July 21, 2021.

## 7. Adjourn

Ms. Alfred adjourned the meeting at 8:53 p.m.