

Housing Authority of the City of College Park



Board Minutes

Regular Monthly Meeting

Hybrid Meeting

May 25, 2023

Present:

Chairperson, Arelis Perez;
Vice Chairperson, Robert
Catlin;
Commissioners, Victoria Evans,
Theresa Keeler, and James
McFadden;
Executive Director, Michelle
Johnson
ROSS Coordinator, Mia Greene;
Residents of Attick Towers,
Elsie Hunt-Nasario, Carl
Patterson, Elizabeth Norman,
and Mark Cummins

I. Roll Call:

Ms. Perez opened the meeting at 10:07 a.m. All Commissioners were present, except for Robert Catlin. Mr. Catlin entered the meeting at 10:09 am.

II. Agenda Changes:

Ms. Johnson requested that Commissioner training, bylaws, CBDG grant, and repositioning plan be added to the agenda.

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The Board reviewed/discussed the agenda of May 25, 2023. A motion was made by Ms. Perez and seconded by Ms. Keeler to approve the agenda, as amended. Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 4-0.

(Robert Catlin joined the meeting at 10:09 a.m.)

III. Comments-Resident Council:

None.

IV. Comments-Tenants and General Public:

- Mr. Patterson discussed the city providing free transportation for residents through youth and family services. Passes can be obtained at City Hall. It was noted that the passes are for the lifetime of the participant. It was recommended residents at Attick Towers could be signed up, as well as a bus stop in front of Attick Towers. He also noted the beacon light on Rhode Island Ave. is working. It should be noted that the installation of the beacon light was originated by former resident commissioner Betsy Lynn.

(Ms. Elsie Hunt-Nasario joined the meeting at 10:13 a.m.)

V. Chairman and Commissioner Reports:

Commissioner 3–5-minute appointed discussions:

-Ms. Perez:

*Breakfast meet and greet with the City of College Park Mayor, Council, and staff.

*Garden clean up

*Residents sign up to receive the city resident guide (copies emailed or mailed)

-Mr. Catlin: Memorial Day ceremony, Trolley Trail Day, and the city passed the 2024 budget.

-Ms. Keeler: May is mental health awareness month, and several mental health organizations (SAMHSA, NAMI, The ARC of MD, and Simpkin.

(Mark Cummins joined the meeting at 10:22 a.m.)

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- Ms. Evans: Announced receiving 13 interested participants in forming the resident council board.
- Mr. McFadden: Sworn in on May 16, 2023 for his second term as a HACCP commissioner.

VI. Review and Approval of Financial Reports for April 30, 2023:

The Board reviewed/discussed the (check registry, reconciliation summary, unaudited accounting summary, and bank account statements) for April 30, 2023. A motion was made by Ms. Perez and seconded by Ms. Evans to approve the financial reports of April 30, 2023, as submitted. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

VII. Decision & Approval of Minutes from the April 27, 2023 Regular Monthly meeting:

The Board reviewed/discussed the regular monthly meeting minutes held on April 27, 2023. There were two corrections noted on the minutes. A motion was made by Ms. Perez and seconded by Ms. Evans to approve the regular monthly meeting minutes from April 27, 2023, as amended. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

VIII. Executive Directors Report:

Ms. Johnson discussed various issues, i.e.:

- Commissioner training: Ms. Keeler and Ms. Evans signed up for training for July 26 and 27, 2023
- Bylaws: There has been no response from the commissioners on dates to discuss the bylaws. Ms. Johnson requested the Board submit 3 dates for training by June 2, 2023.
- CBDG grant: The HACCP has been approved to receive the grant of \$2 million by the state of MD.
- Repositioning plan: HUD representative was Ms. Nicole Whitcliffe. Ms. Whitcliffe is no longer consulting with HUD. The new rep. is on vacation. Follow up with her will be the next step asap.

Ms. Gleason not present. Ms. Johnson discussed various issues, i.e.

- 95 occupied units, 13 are vacant, 3 modernizations off line
- French doors installed in the lobby to allow easier access into the activity room by wheelchair.

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- New grill has been installed
- Letters sent to neighbors concerning trees coming down and hanging over Attick Towers property.
- Garden meeting

ROSS Grant Coordinator: Ms. Greene discussed various issues/events, i.e.

- Grant for Washington National tickets (for residents, staff, family, and friends)
- Transportation
- Health and Wellness Fair

(Elizabeth Norman joined the meeting at 10:55 a.m.)

- Viewed photographs of the Health and Wellness Fair

IX. Old Business:

None.

X. New Business:

1) Approval of invoices over \$4,000: The Board reviewed/discussed one invoice submitted over \$4,000.

a. Kelly Benefits for \$6,126.00

A motion was made by Ms. Perez and seconded by Mr. McFadden to approve the payment of the invoice submitted over \$4,000. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

XI. Resident Comments:

- Mr. Patterson thanked staff for the positive message that has been presented toward the residents of Attick Towers.

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- Ms. Norman inquired whether she is recommended to use a specific type of cleaner on her tub.
- Ms. Perez discussed Mark Cummins (Attick Towers resident) singing at a concert. It was his 1st concert ever. The Board requested a sample of Mr. Cummins' performance be provided to each of them.

XII. Commissioner Comment:

- Ms. Evans discussed people still smoking in the units at Attick Towers.

XIII. Agenda items for the next meeting.... Next Meeting: June 22, 2023:

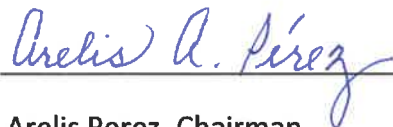
None.

XIV. Adjournment of Regular Session:

A motion was made by Ms. Perez and seconded by Ms. Evans to adjourn the regular monthly meeting of May 25, 2023. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for this motion. The motion was unanimously approved by a vote of 5-0. The Board adjourned the regular monthly meeting held on May 25, 2023 at 11:21 a.m.

XV. Executive Session:

None.



Arelis Perez, Chairman



Michelle Johnson, Executive Director