

Housing Authority of the City of College Park



Board Minutes **Regular Monthly Meeting** **Hybrid Meeting** **February 23, 2023**

Present:

Chairperson, Arelis Perez;
Vice Chairperson, Robert Catlin;
Commissioners, Victoria Evans, Theresa Keeler, and James McFadden;
Executive Director, Michelle Johnson
Property Manager, Cheryl Gleason;
ROSS Coordinator, Mia Greene;
Residents of Attick Towers, Carl Patterson, Elizabeth Norman, Rose Knicely, Betsy Lynn, and Sheila Spotswood

I. Roll Call:

Ms. Perez opened the meeting at 10:05 a.m. All Commissioners were present.

II. Agenda Changes:

The Board reviewed/discussed the agenda of February 23, 2023. A motion was made by Ms. Perez and seconded by Mr. Catlin to approve the agenda, as submitted. Robert Catlin, Victoria Evans,

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Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

III. Comments-Resident Council:

None.

IV. Comments-Tenants and General Public:

None.

V. Chairman's Report:

Ms. Perez discussed various issues, i.e.

- Approval by the City to install a pedestrian crossing signal at Rhode Island Ave. and Apache Street. It should be noted Betsy Lynn requested that this crossing needed to be installed in 2019.

- Courses and training for all Commissioners

- Senate bill 382/House bill 239 (Housing legislation)

- Commissioner 3–5-minute appointed discussions, (Ms. Perez - Conglomerate discussion, Mr. Catlin - City of College Park updates, Mr. McFadden – Military related topics, Ms. Keeler - Social Services topics, and Ms. Evans - Resident Council and resident participation/assessments)

VI. Review and Approval of Financial Reports for January 31, 2023:

The Board reviewed/discussed the financial reports (check register, reconciliation summary, unaudited accounting summary, and bank account statements) for January 31, 2023. A motion was made by Ms. Perez and seconded by Mr. McFadden to approve the financial reports of January 31, 2023, as submitted. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

VII. Decision & Approval of Minutes from the January 26, 2023 Regular Monthly meeting:

The Board reviewed/discussed the regular monthly meeting minutes held on January 26, 2023. There were several minor corrections. A motion was made by Ms. Perez and seconded by Ms. Evans to approve the regular monthly meeting minutes from January 26, 2023, as amended. Robert Catlin,

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Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

VIII. Executive Directors Report:

Ms. Johnson discussed various issues, i.e.:

- Repositioning of College Park Housing
- Nonprofit (College Park Affordable Housing Coalition)

(Sheila Spotswood entered the meeting at 10:45 a.m.)

(Betsy Lynn entered the meeting at 11:03 a.m.)

- RFP/RFQ development will go out in the next 30 days

Property Updates: Ms. Gleason discussed various issues, i.e.

- Sixteen vacant units, 3 newly leased units, and 4 units ready to lease
- Trash chute proposal
- Continued work on the lobby
- Parking concerns (parking stickers and enforcement)

ROSS Grant Coordinator: Ms. Greene discussed various issues/events, i.e.

- Visual presentation
- Nine events and 7 bus trips in February
- Capital Food Bank
- Coffee and music
- Arts and crafts
- Movie showings

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- Candygrams
- Saxophone played by Music Ray
- Valentine Day dinner (Spaghetti and meatballs)
- Shingle vaccination clinic

IX. Old Business:

The Board discussed various issues, i.e., status of bulk trash pick-up, update on pool table purchase, pianos, and RFP on banking services closes March 2, 2023.

X. New Business:

1) Approval of invoices over \$4,000: The Board reviewed/discussed various invoices submitted over \$4,000.

- a. Lowes \$7,311.88
- b. Kelly Benefits \$6,126.09
- c. HD Supply \$4,283.53
- d. VOYA (Pension plan) \$16,652.01
- e. ABM \$5,322.00

A motion was made by Ms. Perez and seconded by Ms. Keeler to approve the payment of the invoices submitted over \$4,000. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for the motion. The motion was unanimously approved by a vote of 5-0.

XI. Resident Comments:

- Mr. Patterson inquired about the food delivery (identification because of audit).

XII. Commissioner Comment:

- Ms. Keeler discussed the suicide hotline (Dial 988)

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- Mr. Catlin discussed the Senate bill.

XIII. Agenda items for the next meeting... Next Meeting: March 23, 2023:

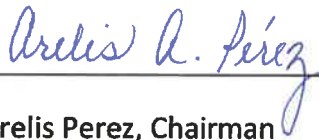
None.

XIV. Adjournment of Regular Session:

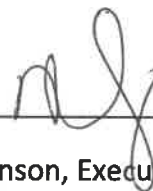
A motion was made by Ms. Perez and seconded by Ms. Evans to adjourn the regular monthly meeting of February 23, 2023. Robert Catlin, Victoria Evans, Theresa Keeler, James McFadden, and Arelis Perez voted for this motion. The motion was unanimously approved by a vote of 5-0. The Board adjourned the regular monthly meeting held on February 23, 2023 at 11:36 a.m.

XV. Executive Session:

None.



Arelis Perez, Chairman



Michelle Johnson, Executive Director