

**City of College Park  
Ethics Commission Meeting  
Virtual Meeting  
January 21, 2021  
7:00 PM**

**Final Minutes**

**PRESENT      ABSENT**

	<b>PRESENT</b>	<b>ABSENT</b>
Commissioner Alan Bradford		<b>X</b>
Commissioner Nora Eidelman		<b>X</b>
Commissioner Rachel Gregory	<b>X</b>	
Commissioner Jane Hopkins	<b>X</b>	
Commissioner Frank Rose	<b>X</b>	
Commissioner Joseph Theis	<b>X</b>	
Commissioner Robert Thurston	<b>X</b>	

**Also Present:** Victoria Shearer, Legal Counsel; Yvette Allen, Assistant City Clerk; Janeen Miller, City Clerk

**I. Call to Order**

Commissioner Joe Theis called the Public Session to order at 7:11 p.m.

**II. Approval of the January 21, 2021 Agenda**

**A motion was made by Ms. Gregory and seconded by Mr. Thurston to approve the agenda. The motion passed 4-0-0.**

**III. Oath of Office – Mayor Patrick Wojahn**

Mayor Patrick Wojahn administered the Oath of Office to Commissioner Frank Rose.

**IV. Approval of minutes**

**A motion was made by Ms. Gregory and seconded by Mr. Rose to approve the October 5, 2020 minutes as submitted. Motion passed 4-0-0.**

**V. Discussion of changes to the Financial Disclosure Statements – Review and discussion of memo from Ms. Shearer with suggested changes.**

Ms. Gregory stated that the memo doesn't have the changes she was expecting to see, such as to the housing section of the form where we frequently see confusing

responses. Ms. Shearer stated that she reviewed the forms and if someone has a question on the form, we will explain. The only time they don't have to answer (exception) is if the filer doesn't pay any rent or mortgage.

Ms. Gregory asked if the form can be changed to include an explanation so that the forms (FDS Form #1 and #1) were clearer to the filer? Mr. Theis stated that we can review further.

Ms. Gregory stated that she agrees with the changes to the FDS form #1 and #2 as stated in the memo.

The Board will add Ethics Code changes to the next Ethics Commission meeting agenda for discussion.

**A motion was made by Ms. Gregory and seconded by Mr. Thurston to make the necessary changes, suggested by Ms. Shearer, to FDS Form #1 and #2. The motion passed 4-0-0.**

Forms 1 and 2 will be made consistent regarding the oath or affirmation section by citing the correct State law and the City's Ethics Code.

VI. **Other business for next meeting:**

- Executive Director of Housing Authority – requirement to file.
- Review of forms submitted by staff and members of advisory boards – some people simply failed to answer the question on the form and some people did report gifts.
- Suggested change to Ethics Code to correct some errors and be consistent.
- Election of Chair

Yvette Allen will send the Commission the annual report that was submitted to the Mayor and Council. If the Commission has any items they want added to the agenda, to please send an email to the entire Commission.

**A motion was made by Ms. Gregory and seconded by Mr. Thurston to adjourn the meeting. Meeting adjourned at 7:32 p.m.**