

**Board of Election Supervisors  
Virtual Meeting  
January 9, 2023  
7:00 p.m.**

**Final Minutes**

<b>Member</b>	<b>District</b>	<b>Present</b>	<b>Absent</b>
1. Tina Batten	Mayoral Appointment		X
2. Ben Hovland		X	
3. Yousuf Jaleel	4	X	
4. John Payne	3	X	
5. Lynea Cooper	1	X	
6. Cameron Thurston	2	X <i>Arrived at 7:25 p.m.</i>	

**Also present:** Janeen S. Miller, City Clerk; Joi Woods, Contract Secretary

**I. Call to Order:**

John Payne called the meeting to order at 7:10 p.m.

**II. Approval of the meeting agenda- January 9, 2023**

The BOES reviewed and approved the January 9, 2023 meeting agenda.

**Lynea Cooper motioned to approve the meeting agenda. Ben Hovland seconded the motion. All were in favor. None opposed. The motion passed.**

**III. Approval of Minutes- December 8, 2022**

**Lynea Cooper motioned to approve the December 8, 2022 meeting minutes as corrected. Ben Hovland seconded the motion. All were in favor. None opposed. The motion passed.**

**IV. January 24 Council Meeting Preparation:**

**A. Review individual sections of draft report**

1) Survey results: noted points

- a) Participants in favor of early voting and vote-by-mail (VBM)

**B. Finalize BOES recommendations**

1) Sustainable plan for VBM

- Using drop boxes to secure ballots received during early voting

2) Early Voting

a) Offering in person voting

- (2) Evenings (Monday or Wednesday) at the Clerk's Office
- (1) Saturday at the City Hall

b) Changing verbiage and processing of ballots

- Exploring eliminating language "Absentee Ballots"  
-Requires change to the City Charter
- Adopting 1 process for mail-in ballots and ballots casted during early voting

c) Use of drop boxes

- Surveillance and Security requirements
- Adding drop box locations
  - Youth and Family Services Building
  - Mom's shopping center
    - Requires partnership agreement with the city & the Shopping Center

John Payne will forward the draft recommendations to the BOES for review, comment, and edit

C. Report Structure

- 1) The BOES discussed organizing the report in to 4 main sections: *Method of Election, Early Voting, Polling Places, Date of Election*

D. Date of Election

The BOES discussed pros & cons associated with a Sunday and a Tuesday Election Day

- 1) Potential dates November 5, 2023 or November 7, 2023
  - a) UMD Football schedule
  - b) Veteran's Day weekend

**IX. Adjournment & Next meeting**

A. Next meeting:

Monday, February 16, 2023

B. Adjournment

**John Payne adjourned the meeting at 8:57 p.m.**