

Emergency Board of Election Supervisors
Virtual Meeting
March 3, 2023
8:30 a.m.

Member	Present
1. Tina Batten	X
2. Ben Hovland by phone	X
3. Yousuf Jaleel	X
4. John Payne	X
5. Lynea Cooper	X
6. Cameron Thurston	X

Also present: Janeen S. Miller, City Clerk; Elyse Daniels, Administrative Specialist,
Yvette Allen, Assistant City Clerk

I. Call to Order:

- a. John Payne called the meeting to order at 8:35 a.m.

II. Discussion of a Special Election for the office of Mayor

- a. Date of Election
- b. Date to file Petition
- c. Last date for candidate to withdraw from Election
- d. Date registration book closes
- e. Early Voting
- f. Vote by Mail
- g. Last date to mail ballots
- h. Polling locations

Election date should be 65 days from vacancy—May 5th—Special Election Day.

Tina moved to have early voting on May 2; Election Day May 6; Canvas and results announcement May 13; Certification May 16

Lynea seconded

Ben interjected asking will we hand count ballots? And that he will not be available on May 2

John stated with a one style ballot it would be easy to separate and hand count ballots.

Janeen inquired that since Ben will not be available on May 2 will board still be able to have early voting without him being present, John explained that not all board members need to be present for both votes and that board presence would be divided between the two dates (early voting and election day) may need to hire election judges especially if board members are unavailable.

Call to motion at 8:55 a.m.—Unanimous agreement of dates

III. Timeline/Deadline

Date to Petition

April 5 by 4 PM

Date to Withdraw

April 7 by 4 PM

Prepare Ballots

April 8-9

Mail Ballots out

April 10-April 26

Return Ballots

Postmarked by May 6 (Election Day)

Complete Canvas

May 13

Last date to register to vote

April 21

IV. Campaign Finance Reports

Initial Report Campaign Finance Report

Due April 5

Pre-election Finance Report

Due April 28

V. Voting Locations

Davis Hall—Early Voting

City Hall (1st Floor Community Room)—Election Day

Drop Box Deployment Location—City Hall/Davis/Stamp Union/**MOMS**

Tina moved to accept dates read by City Clerk, Ben seconded

Call to motion by John at 9:42 a.m.—Unanimous agreement

Janeen has all she needs to prepare staff report for agenda on Tuesday night 03/07

VI. Voting Times

May 2—Early Voting—Davis Hall—8 a.m. to 7 p.m.

May 6—Election Day—City Hall—10 a.m. to 6 p.m.

Tina motions for hours for early voting and election day, Lynea seconded—Unanimous vote

Janeen requested that board members be available Wednesday after the council meeting to review paperwork for election—John is available and will be at Tuesday's meeting

Weekly Thursday nights special election BOES meetings were suggested by Ben; Janeen and John agreed

Demo postponed—set to regroup and find other ways to complete the DEMO. Budget Worksession 03/25 Janeen needs all details to provide for Election Budget.

Adjourned meeting at 9:57 a.m.