



CITY OF **COLLEGE PARK**

**RESIDENT INFORMATION GUIDE
2016-2017**



LETTER FROM THE MAYOR



Fall 2016

Dear College Park Resident,

Congratulations on being part of our community! You are part of a vibrant mix of longtime residents and newcomers. Thanks for being part of a diversity that makes College Park thrive.

In this handy booklet, our staff has captured the most pertinent information about city services and how you can make our community even healthier and happier.

Beginning with some basic information about how our City government is run, and concluding with helpful contact information, the pages that follow will give you a virtual tour of city services. Hopefully, you will find answers to all of your questions concerning things like trash/recycling pickup, pothole repairs, parking enforcement, and much, much more. Further information is available on the City's web site at www.collegeparkmd.gov. Check there often for updates and current event information. Like and follow our Facebook, Twitter and Instagram pages and sign up for our College Park Connected email list for the most up-to-date information.



The City's five-year Strategic Plan includes our Vision, Mission, Values, and Goals, which are printed on [page 5](#). With the support of residents, the City Council and staff are working hard to achieve our Vision.

I hope you and your family will find this booklet useful, that it helps you enjoy life in College Park, and that it inspires you to get involved to make our City an even better place to live. Hope to see you at an event soon!

Sincerely,

Patrick L. Wojahn
Mayor



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CITY PHONE DIRECTORY

EMERGENCY ASSISTANCE: POLICE-FIRE-MEDICAL CALL 9-1-1

CITY OF COLLEGE PARK MAIN NUMBER

240-487-3500

CITY HALL

4500 Knox Rd, College Park, MD 20740

Monday - Friday 8:00 a.m. to 6:00 p.m., Saturday 1:00 p.m. to 5:00 p.m.

City Clerk	240-487-3501
FAX Number	301-699-8029
Finance	240-487-3509
FAX Number	301-864-8941
Human Resources	240-487-3533
FAX Number	301-277-4188
Parking Enforcement	240-487-3520
Department of Planning, Community and Economic Development	240-487-3538
FAX Number	301-887-0558

DEPARTMENT OF PUBLIC SERVICES

4601-A Calvert Rd, College Park, MD 20740

Animal and Noise Control, Code Enforcement and Recreation	240-487-3570
After-Hours Animal Control	240-375-3165
24/7 After-Hours Code Enforcement and Noise Control	240-487-3588
FAX Number	301-864-7965

DEPARTMENT OF PUBLIC WORKS

9217 51st Ave, College Park, MD 20740

Monday - Friday 8:00 a.m. to 4:00 p.m., Window open until 6:00 p.m.

Refuse/Recycling; Streets, Parks & Tree Maint.; Compost, Engineering	240-487-3590
FAX Number	301-474-0825

DEPARTMENT OF YOUTH AND FAMILY SERVICES

4912 Nantucket Rd, College Park, MD 20740

240-487-3550

Youth and Family Services Main FAX Number	301-345-8100
Seniors Program	301-474-0717
FAX Number	301-345-4292
Drop-in Recreation Center (M-NCPPC)	301-345-4425

OLD PARISH HOUSE

4711 Knox Rd, College Park, MD 20740

Contact City Clerk's Office	240-487-3501
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CITY OF COLLEGE PARK'S VISION, MISSION, VALUES AND GOALS

CITY VISION

The City of College Park is a vibrant and prosperous top 20 college town, which has established collaborative relationships with the residents, the University, businesses, non profit sector, and other governments that benefit the entire community. The City is known for distinctive and connected neighborhoods, thriving commercial districts, cultural amenities, attractive green space and streetscapes, convenient transportation systems serving all users, and a strong sense of community pride.

CITY MISSION

The City of College Park provides open and effective governance and excellent services that enhance the quality of life in our community.

CITY GOALS

- One College Park
- Environmental Sustainability
- High Quality Development and Reinvestment
- Quality Infrastructure
- Effective Leadership
- Excellent Services

CITY VALUES

- Open and Effective Government
- High Performing, Dedicated, and Valued Employees
- Sustainability and Long-Term Planning
- Fiscal Responsibility
- Collaboration

CONNECT WITH THE CITY!

Get the most up-to-date news and event information by signing up for College Park Connected emails and following us on Facebook, Twitter and Instagram!

College Park Connected: www.collegeparkmd.gov/cpconnect

Facebook: www.facebook.com/collegeparkmd

Twitter: www.twitter.com/collegepark_md

Instagram: www.instagram.com/collegeparkmd

MAYOR AND COUNCIL

The Mayor and Councilmembers are elected for two year terms in non partisan elections. Elections for all seats are held biennially, in November of odd numbered years. The next Municipal election will be on Tuesday, November 7, 2017. Candidacy information for residents interested in running for office will be available beginning August 1, 2017.

COUNCIL MEETINGS

The College Park City Council, consisting of the Mayor and eight Councilmembers (two from each of the four Districts), meets on Tuesday nights at City Hall. The first and third Tuesdays of the month are Worksessions; the second and fourth Tuesdays are Regular Business Meetings. Meetings usually begin at 7:30 p.m. with the agenda posted at www.collegeparkmd.gov/agenda the Friday before the meeting. You may request a hard copy of the agenda from the City Clerk's office at 240-487-3501.

City Council meetings are broadcast live Tuesday nights on Comcast Cable Channel 71 and on Verizon Channel 25. Meetings are rebroadcast on the following schedule: Wednesdays at 8:00 p.m., Thursdays and Fridays at 6:00 p.m. and Saturdays at 10:00 a.m.

Worksessions and Council meetings may also be viewed live over the internet on computers or smart phones at www.collegeparkmd.gov/councilvideo.

The City Council would like to hear from you. There are several ways to comment:

1. Correspondence for the Mayor and/or Council may be sent to the City Clerk's office:
 - Mail: 4500 Knox Rd, College Park, MD 20740
 - Fax: 301-699-8029
 - Email: cpmc@collegeparkmd.gov
2. Public Comment is taken during Regular Business meetings on the second and fourth Tuesdays of the month.
 - *To comment on any matter that is not on the meeting agenda:* Speakers are given three minutes to address the Council during "Comments from the Audience on Non-Agenda Items" at the beginning and end of each Regular Business meeting.
 - *To comment on an agenda item during a Regular Business meeting:* When an agenda item comes up for consideration by the Council, the Mayor will invite public comment prior to Council deliberation. Speakers are given three minutes to address the Council.
 - *To comment on a proposed Ordinance or Charter Amendment Resolution:* The City Council schedules Public Hearings prior to the adoption of an Ordinance or a Charter Amendment Resolution. Public Hearings are advertised in advance so that all interested parties have the opportunity to be heard.
3. Written comment for an agenda item or for a public hearing may be submitted prior to the Council meeting. In order to be received by the Council as part of the record, the comment must include the specific agenda item to which it relates and the full name and address of the person submitting the comment. Written comment should be addressed to the Mayor and City Council, and submitted no later than 5:00 p.m. on the day of the meeting to cpmc@collegeparkmd.gov.

MAYOR AND COUNCIL

TERM: DECEMBER 2015 - DECEMBER 2017

MAYOR

Patrick L. Wojahn
District 1
5015 Lackawanna Street
240-988-7763
pwojahn@collegeparkmd.gov



DISTRICT 1



Christine Nagle
c/o 4500 Knox Road
College Park, MD 20740
240-965-0214
cnagle@collegeparkmd.gov

S.M. Fazlul Kabir
9817 53rd Avenue
College Park, MD 20740
301-659-6295
fkabir@collegeparkmd.gov



DISTRICT 2



P.J. Brennan
c/o 4500 Knox Road
College Park, MD 20740
202-288-5569
pbrennan@collegeparkmd.gov

Monroe S. Dennis
8117 51st Avenue
College Park, MD 20740
301-474-6270
mdennis@collegeparkmd.gov



DISTRICT 3



Robert W. Day, Sr.
7410 Baylor Avenue
College Park, MD 20740
301-741-1962
rday@collegeparkmd.gov

Stephanie E. Stulich
7400 Dartmouth Avenue
College Park, MD 20740
301-742-4442
sstullich@collegeparkmd.gov



DISTRICT 4



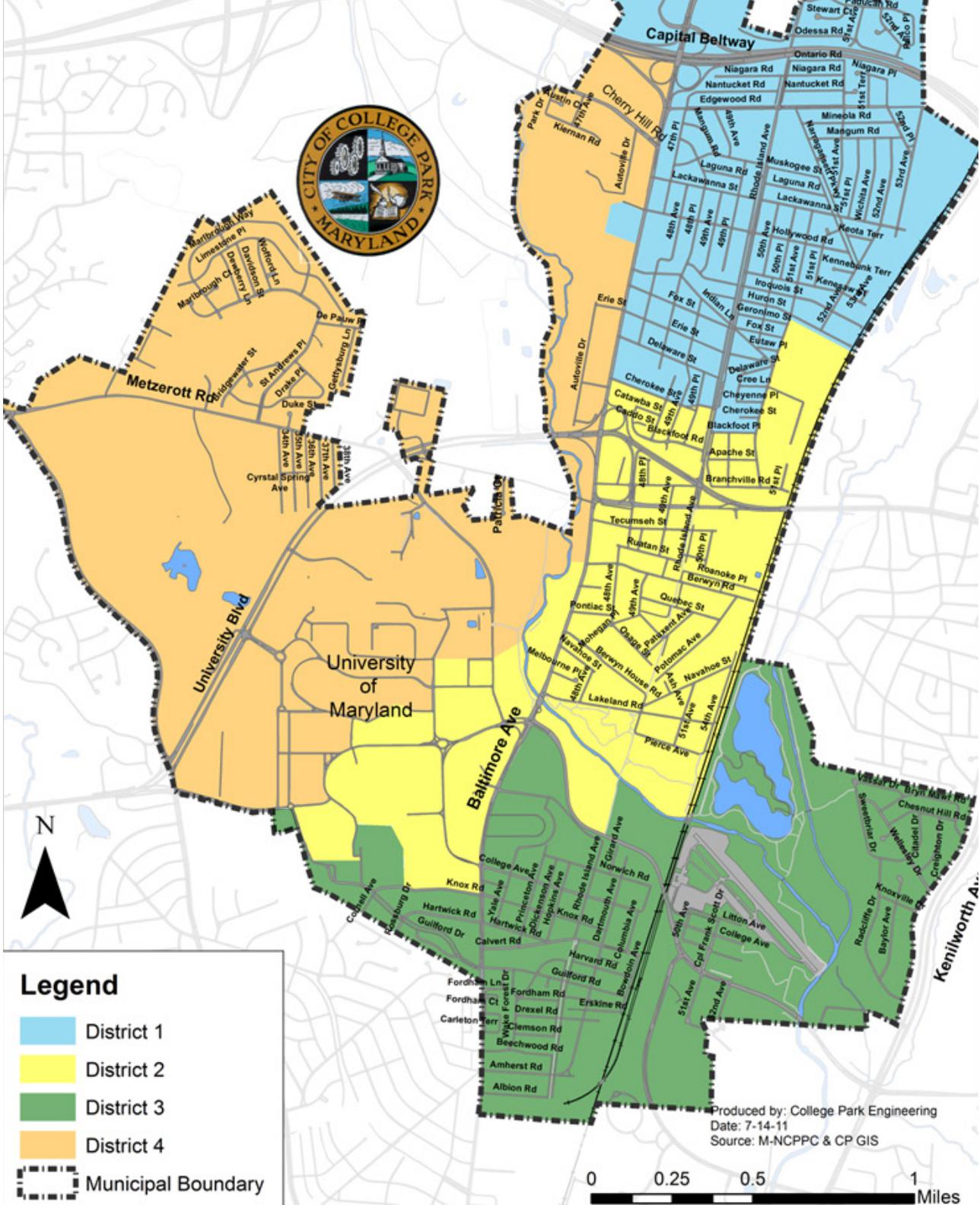
Mary C. Cook
4705 Kiernan Road
College Park, MD 20740
202-213-5579
mccook@collegeparkmd.gov

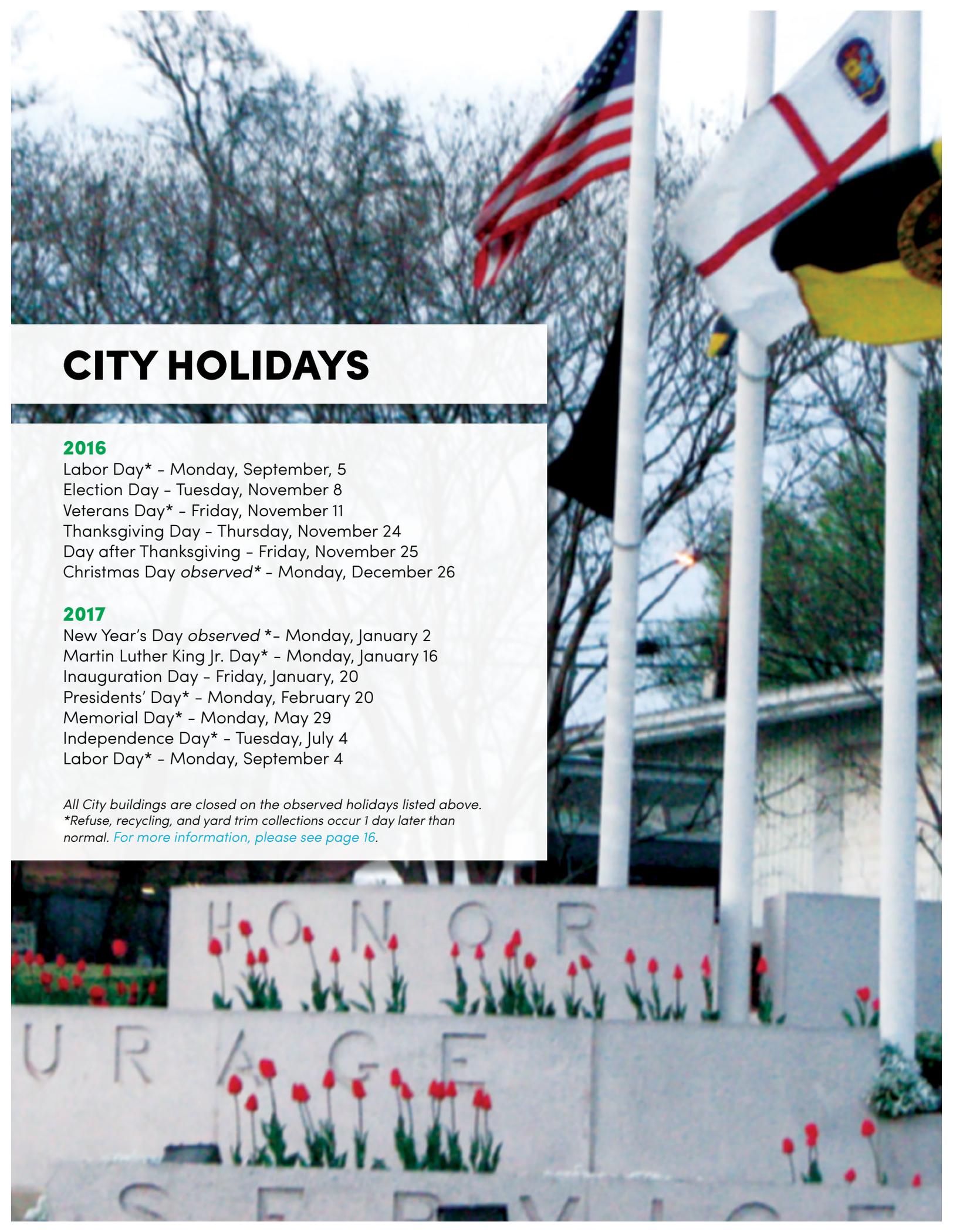
Dustyn Burkart Kujawa
9238 Limestone Place
College Park, MD 20740
240-620-2105
dkujawa@collegeparkmd.gov



City of College Park

Council Districts





CITY HOLIDAYS

2016

Labor Day* - Monday, September, 5
Election Day - Tuesday, November 8
Veterans Day* - Friday, November 11
Thanksgiving Day - Thursday, November 24
Day after Thanksgiving - Friday, November 25
Christmas Day *observed** - Monday, December 26

2017

New Year's Day *observed** - Monday, January 2
Martin Luther King Jr. Day* - Monday, January 16
Inauguration Day - Friday, January, 20
Presidents' Day* - Monday, February 20
Memorial Day* - Monday, May 29
Independence Day* - Tuesday, July 4
Labor Day* - Monday, September 4

*All City buildings are closed on the observed holidays listed above.
Refuse, recycling, and yard trim collections occur 1 day later than normal. [For more information, please see page 16.](#)



CITY EVENTS

2016 - 2017

COLLEGE PARK DAY

Saturday, September 24, 2016
11:00 a.m. – 4:00 p.m. rain or shine
College Park Aviation Museum

Two stages of live music, over 150 participating organizations, DC's best food trucks, special appearances by the Oriole & Ravens mascots, free activities: rock wall, community bike ride, Zumba, & more. Lots of kids' hands on activities, too! Fun for the whole family! Visit www.CollegeParkDay.org or call 240-487-3610 for more information.

HALLOWEEN THING

Saturday, October 29, 2016
10:00 a.m. – 12:00 p.m. rain or shine
College Park Youth, Family, & Senior Services Building
4912 Nantucket Rd; 240-487-3550

Join your neighborly ghosts and goblins for a costume parade, arts and crafts, face painting, haunted hallway, and more! All ages are welcome at this free Halloween bash!

COLLEGE PARK BLUES FESTIVAL

Saturday, November 5, 2016
6:00 p.m. – 11:30 p.m.
University of Maryland Ritchie Coliseum

Memphis or Bust! Enjoy some great live blues music, dancing, craft beers and some delicious food at this free festival! For more information, contact the Department of Public Services at 240-487-3570.

VETERANS DAY CELEBRATION

Friday, November 11, 2016
11:00 a.m.
Veterans Memorial,
Corner of Baltimore Ave and Greenbelt Rd

BREAKFAST WITH SANTA

Saturday, December 10, 2016
10:00 a.m. – 12:00 p.m.
College Park Community Center, 5051 Pierce Ave

For more information: 301-441-2647

SPRING EGG HUNT

Wednesday, April 8, 2017
10:00 a.m. – 12:00 p.m. rain or shine
College Park Youth, Family, & Senior Services Building
4912 Nantucket Rd; 240-487-3550

Join your neighbors and friends for our free Annual Egg Hunt, arts and crafts, face painting, games, and more! All ages are welcome to participate!

BRUNCH WITH BUNNY

Wednesday, April 8, 2017
11:00 a.m. – 1:00 p.m.
College Park Community Center
5051 Pierce Ave; 301-441-2647

BIKE TO WORK DAY – COLLEGE PARK PIT STOP

Friday, May 19, 2017
6:30 a.m. – 8:30 a.m.
City Hall parking lot, 4500 Knox Rd

Stop in on your way to work for t shirts, food, prizes, bike mechanics, and more! Register at www.waba.org/events/btwd/index.php.

MEMORIAL DAY CELEBRATION

Monday, May 29, 2017
11:00 a.m.
Veterans Memorial, Corner of Baltimore Ave and Greenbelt Rd

4TH OF JULY FIREWORKS AND CONCERT

Tuesday, July 4, 2017
7:00 p.m. concert; fireworks begin at dark
University of Maryland, Campus Lot 1

An annual joint effort between the City, the University of Maryland, and the M-NCPPC. Everyone is welcome to come and celebrate! The rain date is July 5th for fireworks only.

NATIONAL NIGHT OUT

Tuesday, August 1, 2017
Your Neighborhood! Times and Locations TBD

A community/police partnership aiming to increase awareness about crime prevention and safety. For details contact your civic association or the Department of Public Services, 240-487-3570.

GETTING AROUND THE CITY

SENIORS TRANSPORTATION

The Seniors Program provides limited bus transportation to local medical appointments and shopping centers. The bus is available to College Park seniors for nearby shopping on Tuesdays and Wednesdays, and medical appointments Monday - Friday. Please call 301-345-8100 or email seniors@collegetparkmd.gov to schedule service.

RIDE THE SHUTTLE-UM

The City of College Park and the University of Maryland Department of Transportation Services have entered into a Memorandum of Understanding that allows City residents to ride the Shuttle-UM. Free Shuttle-UM passes are available at the following locations in College Park:

- **City Hall**, 4500 Knox Rd
- **The Department of Public Works**, 9217 51st Ave
- **Youth & Family Services**, 4912 Nantucket Rd



To apply, residents will need to complete an application, provide photo ID and proof of College Park residency. University students do not need a resident pass to ride Shuttle-UM. For information, please visit www.collegetparkmd.gov/ShuttleUM

ROUTE 1 RIDE

Offering transportation along the Route 1 corridor from College Park to Mount Rainier, the Route 1 Ride is an enhanced bus service operated by The Prince George's County Department of Public Works & Transportation. The Route 1 Ride makes it easy to travel to the College Park Metro Station, IKEA, or any of the great restaurants and shops along the corridor. For more information, please visit www.route1ride.org.

MBIKE

A City of College Park and University of Maryland bikeshare initiative, mBike features 135 bicycles in 15 stations on campus and throughout the City. To become a member or for more information, visit www.zagster.com/mbike or www.collegetparkmd.gov/bikeshare.

PARKING METERS AND ELECTRONIC PAY STATIONS

City parking lots and on-street meters are enforced Monday-Saturday, 8:00 a.m. to 10:00 p.m., except on City observed holidays. The cost of parking in lots with meters or electronic pay stations is \$0.75 per hour.

Electronic Pay Stations

Many of the City enforced parking lots now use electronic payment stations:

- City Hall Lot*
- College Park Shopping Center Lot*
- Downtown Parking Garage - 7306 Yale Ave (across from City Hall)*
- Terrapin Row

**Electronic Payment via the free mobile app, MobileNOW! is available at these locations, visit mobile-now.com for more information.*

Parking spaces are individually numbered, and are paid by the hour. Long term parking options are also available. For more information, please call 240-487-3520.



DEPARTMENT OF PLANNING, COMMUNITY AND ECONOMIC DEVELOPMENT

The Department of Planning, Community and Economic Development is organized into three functional areas – planning and zoning, community development, and economic development. Planning staff review and provide recommendations to the City Council on plans, projects, and development applications within the City and vicinity. The Department also applies for and administers funding from local, state and federal sources to enhance the City as a smart place to live, work and visit. The economic development program is focused on revitalizing the City’s commercial districts and providing assistance for business retention, expansion and recruitment.

For more information, contact the [Department of Planning, Community and Economic Development](#) at 240-487-3550 or email planning@collegeparkmd.gov.

For information regarding building and construction permit applications, [please see page 30](#).

COMMUNITY GARDEN

The City’s first community garden is located adjacent to the Old Town Playground near the corner of Norwich Road and Columbia Ave. (additional locations are planned). All City residents are eligible to rent a plot. Check out www.collegeparkmd.gov/communitygarden, email planning@collegeparkmd.gov, or call 240-487-3538 for more information.

MBIKE

A City of College Park and University of Maryland bikeshare initiative, mBike features 135 bicycles in 15 stations on campus and throughout the City. To become a member or for more information, visit www.zagster.com/mbike or www.collegeparkmd.gov/bikeshare.



FARMERS MARKETS

The City of College Park is home to four farmers markets! Starting every April through November, enjoy local produce, meat, baked goods and some delicious food! Visit shopcollegepark.org for more information.

CITY PARKS & PLAYGROUNDS

The following facilities are owned and maintained by the City of College Park:

BRANCHVILLE PLAYGROUND
Branchville Rd and 48th Place

HOLLYWOOD PLAYGROUND
Hollywood Rd and 48th Place

**CALVERT HILLS PLAYGROUND
AND ATHLETIC FIELD***
4601 Calvert Road

JAMES ADAMS PARK
Berwyn House Rd and Rhode Island Ave

CRYSTAL SPRINGS PLAYGROUND
37th Ave and Spring View Ave

MUSKOGEE PLAYGROUND
Muskogee and Narragansett Pkwy

DAVIS FIELD PLAYGROUND
5218 Iroquois St

OLD TOWN PLAYGROUND
Columbia Ave and College Ave

**DUVALL PLAYGROUND
AND ATHLETIC FIELD***
Rhode Island Ave and Cherokee St

THE MEWS PLAYGROUND
Catawba St and 48th Place

**City permits are required to reserve fields at these parks*

Call or email the Department of Public Works (240-487-3590; publicworks@collegetparkmd.gov) for maintenance. Call or email the Department of Public Services (240-487-3570; publicservices@collegetparkmd.gov) for use permits.

Dogs are required to be leashed in any of the City parks or playgrounds. Owners are responsible for immediately removing their dog's waste from public property and disposing of it appropriately.

The following facilities are owned and maintained by the Maryland-National Capital Park and Planning Commission (M-NCPPC). For information and maintenance requests, call 301-699-2255 or visit pgparks.com

**ACREDALE COMMUNITY PARK
(AND DOG PARK)***
4300 Metzert Rd

**COLLEGE PARK WOODS
NEIGHBORHOOD PARK**
9100 block of St. Andrews Pl

LAKE ARTEMESIA
Berwyn Rd at 55th Ave

**BERWYN NEIGHBORHOOD
PLAYGROUND**
8300 block of 49th Ave

ELLEN LINSON SPLASH PARK
5211 Paint Branch Pkwy

LAKELAND COMMUNITY PARK
4900 block of Lakeland Rd

CALVERT PARK*
4811 Drexel Rd

HERBERT WELLS SKATING RINK
5211 Paint Branch Pkwy

**PAINT BRANCH PKWY
COMMUNITY PARK***
5202 Old Calvert Rd

**CHERRY HILL
NEIGHBORHOOD PARK**
4600 block of Kiernan Rd

**HOLLYWOOD
NEIGHBORHOOD PARK**
9700 block of 53rd Ave

PAINT BRANCH GOLF COMPLEX
4690 University Blvd

**COLLEGE PARK COMMUNITY
CENTER AND SOCCER COMPLEX**
5051 Pierce Ave;

PAINT BRANCH PLAYGROUND
5202 Campus Drive

**SUNNYSIDE NEIGHBORHOOD
AND SKATE PARK**
10000 block of Rhode Island Ave

**Rental sites available; call M-NCPPC Office of Park Permits at 301-699-2400.*



DEPARTMENT OF YOUTH AND FAMILY SERVICES

The Department of Youth and Family Services provides children and families with quality clinical services, community based programs and events that strengthen children's well-being, mental health and family relationships.

If your children are frustrated, upset, having troubles in school, have LGBT questions or family issues, Youth and Family Services is here to help. With confidential and personalized counseling options conducted by licensed and trained mental health professionals, *Youth and Family services has helped over 4,000 children and families since 1974.*

No one is denied services because of inability to pay. Services provided in English and Spanish.

WHAT WE DO:

- Family and Youth Counseling
 - Including counseling for LGBT, divorce or school issues
- Youth Groups
- Hispanic Parent Support Group
- Information and Referrals
- Fun Special Events and Activities
- Advocacy with schools, Social Services, etc



For more information, contact Youth and Family Services at 240-487-3550 or email families@collegeparkmd.gov.

YOUTH & FAMILY SERVICES

SENIOR PROGRAM

The City's Seniors Program provides one-on-one assistance and advocacy for senior residents, a link to community resources, free local bus transportation for medical appointments and shopping, senior trips and social activities.

THE SENIOR PROGRAM CAN HELP WITH A VARIETY OF ISSUES

- The City of College Park provides assistance to College Park residents aged 62 and older.
- City staff works to resolve family and interpersonal issues and provides information and referral.
- City staff works to help seniors work with other agencies, including health insurance companies, Medicare, Social Services and prescription drug programs.
- Need help with refuse pickups? [See page 16 for more information.](#)

TRANSPORTATION

- The Seniors Program provides limited bus transportation to local medical appointments and shopping centers. Transportation is available to College Park seniors for nearby shopping, and medical appointments during the week. *Due to demand, please make any request for shopping excursions or medical appointment transportation one week in advance.*

SENIOR TRIPS AND SOCIAL ACTIVITIES

- The Seniors Program offers eight affordable day trips a year for our seniors. Notifications are sent in March for trips running from April through November.
- The Seniors Program also plans local and engaging outings for physically challenged seniors.
- Senior Socials are fun events where seniors gather together, new friends and old, and have a wonderful time! A committee of seniors meets and plans these activities.

Events and trips are advertised in the Municipal Scene, on www.collegeparkmd.gov, Verizon cable channel 25, Comcast cable channel 71 and on the City's Facebook facebook.com/collegeparkmd.

Notices are also mailed to the homes of those seniors on the mailing list. To be included on the College Park seniors mailing list, please call 301-345-8100.



For more information, contact the City's Senior Program at 301-345-8100 or email seniors@collegeparkmd.gov.

The Senior Program is located at 9014 Rhode Island Ave in College Park.

DEPARTMENT OF PUBLIC WORKS

REFUSE COLLECTION

CITY HOLIDAYS AND COLLECTION SCHEDULES

Refuse, recycling and yard trim collection will occur one day later if a holiday falls on a collection day (see page 9 for a list of City holidays). A week with a holiday will only have one day for collection of special trash and brush. *There will be no special collections during the week of Thanksgiving.*

NEED A TRASH OR RECYCLING CART?

Contact the Department of Public Works at 240-487-3590 to learn how to receive a trash or recycling cart. Residents can select the size of the recycling (blue) cart or trash (green) cart that meets their needs. For more information or to receive additional or replacement carts, call the Department of Public Works at 240-487-3590 or email publicworks@collegeparkmd.gov. Carts that become unusable as a result of user misuse will be replaced at the cost of the user.

NEED ASSISTANCE WITH MOVING CARTS TO THE CURB?

Households with no one physically able to move refuse and recycling carts to and from the curb may request a behind the house pickup. For more information, call the Department of Public Works at 240-487-3590 or email publicworks@collegeparkmd.gov.

MATERIALS ACCEPTED FOR DISPOSAL IN GREEN TRASH CART

- Garbage (food waste)
- Non-recyclable refuse
- Domestic animal waste (wrapped in plastic bags)

MATERIALS ACCEPTED FOR SPECIAL TRASH COLLECTION

- Bulky furniture, mattresses, major appliances, electronic recycling, building materials, and brush are collected by appointment on Thursdays and Fridays. **You must call or email in advance to schedule a collection.**

MATERIALS NOT ACCEPTED

- Construction and Demolition (C&D) materials
- Dirt or rocks
- Hazardous materials
- For more information, see [page 23](#)

COLLECTION TIPS:

REMEMBER TO...

- Set carts out at curb by 7:00 a.m.
- Remove carts from curb by midnight
- Keep carts clean!
- Leave 3-4 feet between carts
- Bag excess refuse; place next to cart
- Keep pets confined on collection day
- Use green carts for refuse
- Use blue carts for recycling

DO NOT...

- Mix recycling, refuse, and/or yard trim
- Set out hazardous materials for collection

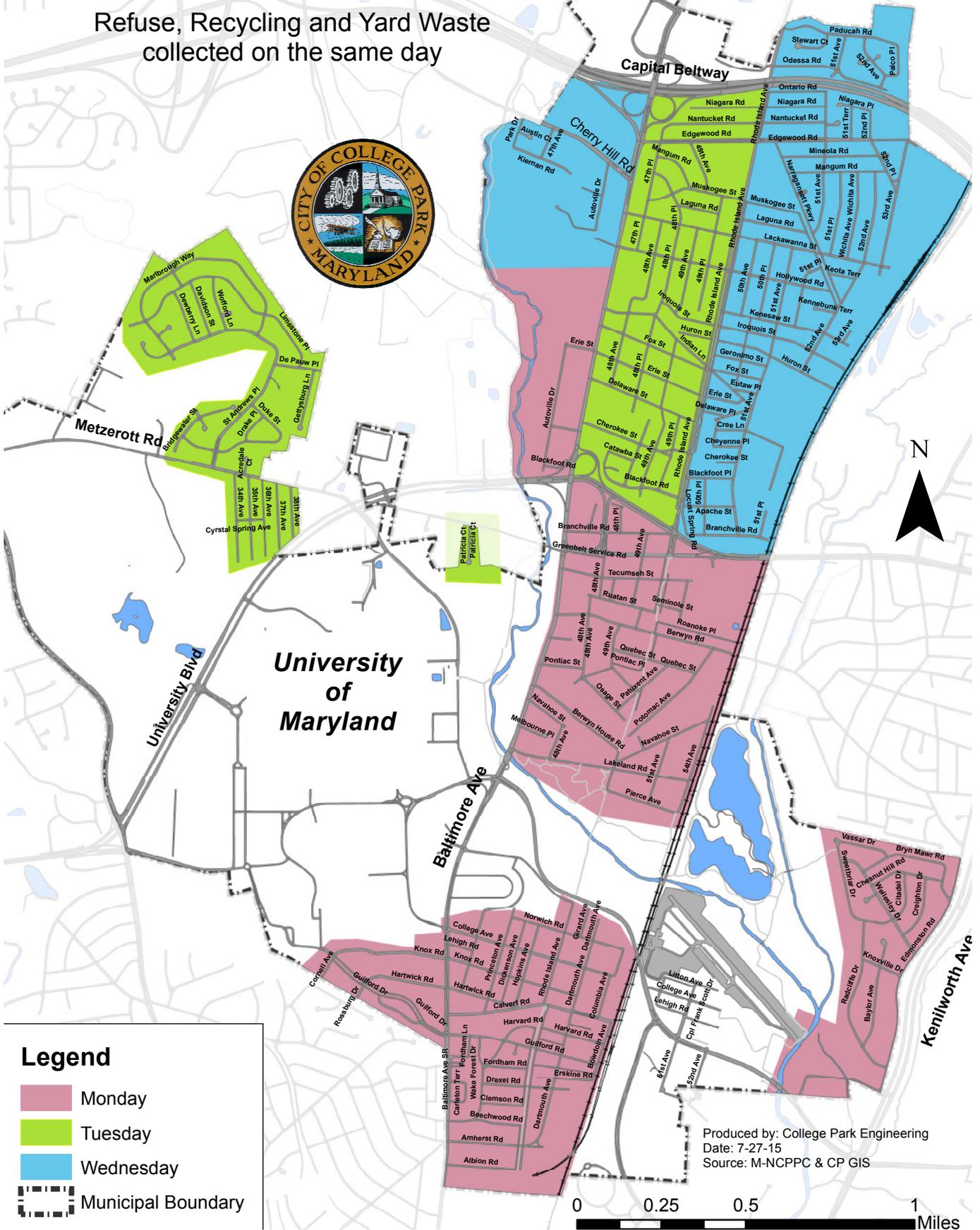
IMPROPERLY PLACED ITEMS

Trash and recycling bins at the curb after the collection day, yard trim in plastic bags, bulk trash out to the curb prior to scheduling a pickup may be cited by Code Enforcement staff as a Code violation which can result in fines.

City of College Park

Solid Waste Collection Schedule

Refuse, Recycling and Yard Waste collected on the same day



Legend

- Monday
- Tuesday
- Wednesday
- Municipal Boundary

Produced by: College Park Engineering
 Date: 7-27-15
 Source: M-NCPPC & CP GIS



DEPARTMENT OF PUBLIC WORKS

SPECIAL COLLECTION PICKUPS

SPECIAL AND BULKY TRASH PICKUPS – APPOINTMENT REQUIRED!

Have special trash that needs to be picked up? Call 240-487-3590 or email

publicworks@collegetparkmd.gov to schedule an appointment!

- Some helpful tips:
 - Special trash is picked up on Thursdays and Friday by appointment only.
 - Have your items at the curb by 7:00 am on your scheduled day and no earlier than 5:00 p.m. the night before.
 - Please help keep our employees safe by making sure nails are not sticking out of lumber, and by placing special trash on the curb, as employees cannot go more than four feet onto your property.
 - ***Before calling for special or bulky trash pickups, consider donating items in good condition to a charity or re-use organization listed on [page 22](#).***

The following items are collected free of charge:

- Appliances: washers and dryers, dishwasher, ovens, radiators, stoves, etc.
- Bathroom and plumbing hardware and fixtures, hot water heaters, etc.
- Building materials: drywall, cabinets, countertops, plywood, etc. Nails must be removed or bent down. Shingles are not accepted.
- Electronics
- Furniture or bulky items: mattresses, box springs, sofas, dressers, etc.
- Vehicle parts

The following items are collected and charged per household, per calendar year:

- **Air Conditioners** 1st unit free, \$35 each additional unit
- **Refrigerators** 1st unit free, \$35 each additional unit
- **Freezers** 1st unit free, \$35 each additional unit
- **Heat Pumps** 1st unit free, \$35 each additional unit
- **Dehumidifiers** 1st unit free, \$35 each additional unit
- **Tires** \$4.00 each

SPRING & FALL CLEANUPS

The Department of Public Works (9217 51st Ave) will be open on announced Saturdays for City residents to drop off household items, yard trim, and electronics. Donation and document shredding service events may also be available during the cleanup event. There may be a charge for A/C units, heat pumps, refrigerators, and freezers. There is a \$4 charge for each tire. Hazardous waste (including shingles and propane tanks) is NOT accepted. This is the only time residents may bring items to Public Works for disposal (other than used motor oil).

For more information, call the Department of Public Works at 240-487-3590 or email publicworks@collegetparkmd.gov, or visit <http://www.collegetparkmd.gov/cleanupevents>.

Proof of City residency is required.

DEPARTMENT OF PUBLIC WORKS

RECYCLING GUIDE

ACCEPTED RECYCLING ITEMS

The items listed below can be combined in the blue recycling cart

GLASS

Glass jars and bottles for food and beverage items – clear, green and brown
Examples: beverage bottles, jars for jam, olives, pasta sauce

Lids and labels can be left on or removed; empty and rinse containers first

METAL

Aluminum cans
Steel/tin cans (soup, pet food, etc)
Aluminum foil (clean)
Single use aluminum baking pans

Tabs and labels can be left on or removed; clean items only – no food residue

PAPER

Advertisements, books, catalogs
Copy and computer paper, colored paper, cardstock, envelopes
Corrugated cardboard, mail, gift wrap (non metallic)
Magazines, newspaper, paper bags, paperboard (cereal/shoe boxes, etc.)
Juice & milk cartons and boxes (aseptic and gable top containers)
Frozen food boxes
Shredded paper (must be contained in a sealed paper bag)

Do not include any paper that has been contaminated by grease or food. Please cut cardboard down to fit in your cart, or tie with string and stack neatly next to your cart.

PLASTIC

Narrow and wide neck food and drink containers with a recycling symbol and #1-7
Milk jugs; water, pill, and shampoo bottles;
Margarine, yogurt and sour cream containers
Rigid plastics, including: Drinking cups
Plastic totes, hangers and crates
Plastic lawn furniture and coolers
Playground equipment and toys

Caps, rings, and labels can be left on or removed; all items should be emptied and clean

Please do not put your recyclables in plastic bags, they need to remain loose in your cart.

DEPARTMENT OF PUBLIC WORKS

RECYCLING GUIDE

NOT ACCEPTED RECYCLING ITEMS

The items listed below cannot go into the blue recycling cart

GLASS

Blue glass
Baking and cooking dishes (Pyrex, casserole dishes, mixing bowls)
Window and mirror glass
Ceramic mugs and drinking glasses

METAL

Aerosol cans (bug spray, air freshener)
Gasoline, oil, herbicide or pesticide containers
Loose metal: clothes hangers, hardware, paper clips, etc.
Pots and pans
Pressurized tanks (SCUBA, propane, fire extinguishers, helium)

PAPER

Carbon copy paper
Overly greasy pizza boxes
Laminated paper
Metallic gift wrap
Napkins
Paper plates & cups
Paper towels
Photographic paper
Loose shredded paper
Tissues
Wax paper

PLASTIC

Plastic bags, plastic film, cling wrap, bubble wrap:
can be taken to a grocery store, Target, Best Buy, or Ikea for recycling.
Any container without a recycling symbol and #1-7; Bio-Plastics
Camera film
Candy bar wrappers, chip/snack bags
Cutlery and utensils
Foam cups, plates, and takeout containers; foam packing materials
Hazardous containers (herbicides, pesticides, poison)
Motor oil bottles
Six pack rings
Take out/clamshell containers (salad bar containers)

Recycling is collected single stream in the City

Call or email Public Works for recycling questions (240-487-3590; publicworks@collegeparkmd.gov).

DEPARTMENT OF PUBLIC WORKS

RECYCLING TIPS

ELECTRONICS RECYCLING PROGRAM

City residents have three options for recycling electronics:

1. Year round: call or email the Department of Public Works to schedule a special pickup.
2. During spring and fall cleanup weekends: bring electronics to Department of Public Works during announced weekends only. Proof of City residency is required.
3. Take your electronics to the Brown Station Landfill at 11611 White House Rd, Upper Marlboro, MD, Thursday – Saturday from 8:00 a.m. – 3:30 p.m. Proof of County residency is required.

Acceptable electronics include: computers, tablets, keyboards, mice, printers, scanners, fax machines, TVs, VCRs, DVD/CD/MP3 players, stereos, radios, turntables, speakers, telephones, cell phones, PDAs, digital cameras, camcorders, electronic game devices, cables/cords, electric tools, vacuum cleaners, microwaves, and other household appliances.

HOW DO I RECYCLE...

- **Auto fluids (anti freeze, hydraulic fluid, etc.):**
 - Prince George's County facility
 - Motor oil is the only recyclable fluid at the Department of Public Works (9217 51st Ave)
- **Batteries:**
 - Prince George's County hazardous waste site
 - Other options:
 - Automotive: Trade in at your auto center when you purchase a new battery
 - Household (disposable/rechargeable): MOM's My Organic Market in College Park. Don't forget to tape the ends!
 - Rechargeable: Home Depot or Best Buy
- **Food:**
 - Non-perishable, un-opened food can be taken to:
 - CP Meals on Wheels at 9601 Rhode Island Ave; call 301-474-1002 for more information
- **Fluorescent lights:**
 - Prince George's County hazardous waste site, MOM's My Organic Market or Home Depot
- **Metal clothes hangers:**
 - Drop off at your dry cleaner.
- **Packing material (foam blocks and peanuts, bubble wrap, etc.):**
 - Mailing/shipping stores in and around College Park accept bubble wrap and peanuts (i.e. UPS, FedEx)
 - Alliance of Foam Packaging Recyclers for #6 molded foam only (Crofton, MD; www.epspackaging.org)
- **Plastic shopping bags:**
 - NOT accepted in the City curbside recycling program, but can be recycled at:
 - MOM's My Organic Market, Giant, Target, or Shoppers
- **Printer ink cartridges:**
 - Pickup mail in envelopes from US Postal Service branches
 - Drop off at Best Buy, Staples, or Target

DEPARTMENT OF PUBLIC WORKS

REUSE OPPORTUNITIES

COULD SOMEONE ELSE RE-USE YOUR ITEM?

Before throwing away unused or unwanted items, consider reuse and donation options. Read below for some ideas and visit the City website for updated information:

AUTOMOBILES, BOATS, MOTORCYCLES, & RVs

Go to MVA's website to get a list of approved charities.
www.mva.maryland.gov/vehicles/registration/charities-dealers.htm

BOOKS & OTHER MEDIA DVDS, VHS, CDS, ETC. *(VERY GOOD CONDITION)*

All Prince George's County library branches

Books for America:
1417 22nd St., NW Washington, DC 20037; 202-835-2665
www.booksforamerica.org

College Park Community Library:
9704 Rhode Island Ave, lower level of the Church of the Nazarene;
www.cpcommunitylibrary.org, 301-474-8044

BUILDING & CONSTRUCTION MATERIALS *SURPLUS OR SALVAGED (IN GOOD CONDITION)*

Community Forklift:
4671 Tanglewood Dr, Edmonston, MD 20781; 301-985-5180;
www.communityforklift.com

Habitat for Humanity ReStore:
12006 B Plum Orchard Drive, Silver Spring, MD 20904; 301-947-3304

CLOTHING & HOUSEHOLD GOODS *(VERY GOOD CONDITION)*

Planet Aid bins (look for the yellow bins!):
9104 Baltimore Ave, 4809 Greenbelt Rd, 9667 Baltimore Ave,
5003 Greenbelt Rd, 4317 Rowalt Dr

A Wider Circle: 301-608-3504, www.awidercircle.org

GreenDrop:
8900 Baltimore Ave, College Park, 888-944-DROP, www.gogreendrop.com

Lupus Foundation:
1-888-445-8787, www.lupus.org

Purple Heart: www.purpleheartpickup.org

Vietnam Veterans of America:
301-585-4000, www.clothingdonations.org

PET FOOD & SUPPLIES

City Hall: 4500 Knox Rd

All Dogs Club: 5115 Berwyn Rd

DEPARTMENT OF PUBLIC WORKS

HOUSEHOLD HAZARDOUS WASTE

THE CITY IS NOT PERMITTED TO COLLECT HAZARDOUS MATERIAL

Examples of hazardous materials: ammunition, antifreeze, cooking oil, car batteries, explosives, fuel, herbicides, mercury, pressurized containers (gas cylinders, fire extinguishers, etc.), paint, pesticides, pool chemicals, solvents, sealants, varnishes, stain, shingles.*

Oil based paint, sealants, solvents, liquid paint, etc. are not collected by the City of College Park. These items can be taken to the Prince George's County Hazardous Waste facility.

*Shingles, Tar Paper, and Other Construction and Demolition Debris

- Shingles, tar paper, and other construction/demolition debris can be taken to Ritchie Landfill, 2001 Ritchie Marlboro Rd, Upper Marlboro, MD 20774. Call 301-350-4059 for hours of operation and proper disposal procedures.

TAKE HAZARDOUS WASTE TO:

PRINCE GEORGE'S COUNTY HOUSEHOLD HAZARDOUS WASTE ACCEPTANCE SITE

Brown Station Landfill

11611 White House Rd, Upper Marlboro, MD

Thursday, Friday, and Saturday 8:00 a.m. – 3:30 p.m.

For more information, dial 311 or visit www.princegeorgescountymd.gov.

QUICK TIPS FOR CITY COLLECTED MATERIALS

SAFE DISPOSAL OF SHARP ITEMS

The following items are not recyclable. Help protect the safety of the City's collection crew by doing the following tips:

Needles, sharps, and syringes: use a sharps container OR cap needles and place in a rigid plastic or metal container with a lid and place inside trash cart OR check with your local pharmacy or doctor's office.

Broken glass: place inside a strong plastic or metal container, label "broken glass" and place in trash cart.

PAINT DISPOSAL

Water based (latex) paint cans are collected by the City only if they are empty or if the paint has hardened. To prepare liquid latex paint for collection, add kitty litter or a commercial paint hardener. If your paint is in good condition, check with a home goods re-use store to see if they can accept it or go online to www.paintcare.org to find a location.

MOTOR OIL RECYCLING AT THE DEPARTMENT OF PUBLIC WORKS

Used motor oil may be recycled anytime at the Department of Public Works (9217 51st Ave). The designated receptacle is for used motor oil only – please do not dump other automotive fluids in the motor oil receptacle. Other automotive fluids such as antifreeze must be taken to the Brown Station Landfill. Do not leave any other liquids or items at the Department of Public Works or you may be fined for illegal dumping. Dispose of oil and containers in accordance with posted directions.

DEPARTMENT OF PUBLIC WORKS

YARD TRIM COLLECTION

Yard trim includes: grass, leaves, plants, vines, weeds, small trimmings and clippings

PLACE YARD TRIM, BRUSH OR BRANCHES IN THE PROPER CONTAINER

- Please put all yard trim in paper yard trim bags or reusable containers displaying a City yard trim decal. Get a free decal at the Department of Public Works or City Hall.
- Please do not use plastic bags or City green refuse or blue recycling carts for yard trim, as it will not be collected.

Consider using reusable containers for yard trim!

- Save money and time - one-time use paper bags become expensive over time and can tear if too wet
- There's no limit on the number of containers, but each container must not exceed 32 gallons or 75 pounds
- Don't forget to drill small holes in the bottom of the container for water drainage.

YARD TRIM COLLECTION SCHEDULE AND TIPS

JANUARY THROUGH OCTOBER

Set out on regular refuse/recycling collection day

- Do not put trash or recycling in with yard trim! Flower pots, plastic bags/wrappers, toys, balls, and other non-vegetative materials do not belong with yard trim.
- Use paper yard trim bags or reusable containers displaying a City yard trim decal. Do not use plastic bags or City refuse or recycling carts.
- Reusable containers **MUST** have a City yard trim decal. Pick them up for free at any City building.

NOVEMBER THROUGH DECEMBER

Leaf Vacuum Season – For the leaf collection schedule, please visit: www.collegeparkmd.gov, call 240-487-3590 or look for posted signs

- Rake leaves, grass, and weeds to the curb (not in the street) during posted collection times only.
- Place small, soft trimmings and clippings in paper bags or reusable containers; they will be picked up during posted collection dates. Please do not put woody material in with leaves.
- Remove rocks, vines, soil, brush, and other debris from leaf piles, as these will damage the vacuums and cause delays.
- Do not pile leaves in the street, near cars, or storm drains.

KEEP GRASS OUT OF THE STREET

Grass and leaves deposited in the street wash into storm drains and storm sewer lines, potentially clogging them and causing flooding. This debris ultimately reaches waterways and the Chesapeake Bay, threatening aquatic health. Mulch your grass clippings or start a backyard compost pile instead. Brochures on these topics are available at www.collegeparkmd.gov/CBE.

DEPARTMENT OF PUBLIC WORKS

YARD TRIM COLLECTION

BRUSH & LOGS: INCLUDES BAMBOO, BRANCHES AND SHRUBS

- These items are collected Thursdays and Fridays by appointment only. Contact the Department of Public Works at 240-487-3590 or publicworks@collegetparkmd.gov to schedule a pickup.
- Bundle and tie with rope or string (do not use wire or put in plastic bags). Items must be less than 5 feet long and weigh less than 75 pounds.

City Code Ordinance regarding bamboo

- Bamboo control is the property owner's responsibility. City Code § 125 10P (<http://ecode360.com/9897465>) states that it is "unlawful for any property owner, renter, lessee or occupant to allow bamboo to spread to an adjacent property without the permission of the adjoining owner."
- Bamboo is an invasive, fast growing plant which can be very difficult to control. The City's Tree and Landscape Board has published a brochure to provide guidance on bamboo control and removal. To download the brochure, visit www.collegetparkmd.gov/TLB.

CHRISTMAS TREE RECYCLING

Christmas trees are collected in January. To ensure collection, call 240-487-3590 to request a pickup. Please remove all decorations and place the tree at the curb for collection on your scheduled refuse/recycling day.

COMPOST & WOOD MULCH PROGRAM

www.collegetparkmd.gov/compost

Screened Compost: SMARTLEAF® is produced by composting leaves and vegetative yard trim collected in College Park. The compost is screened to remove large particles and debris. It is lab tested and has a pH between 7.4 and 8.0. There is a fee for the material and delivery, if required.

Wood Mulch: Wood mulch is produced by shredding branches, logs, and brush collected in College Park. There is a fee for the material and delivery, if required.

Purchasing compost and/or wood mulch

Pickup: Purchase and pickup from The Department of Public Works (9217 51st Ave), Monday-Friday, 8:00 a.m. to 11:30 a.m. and 1:00 p.m. to 3:00 p.m.

Delivery: Call to schedule an appointment for delivery, available from March through October. Deliveries will not be made in the street or right of way (i.e. between the sidewalk and the curb). Call or email the Department of Public Works for prices and availability (240-487-3590; publicworks@collegetparkmd.gov).



DEPARTMENT OF PUBLIC WORKS

SNOW AND ICE CONTROL

The Department of Public Works plows and treats City maintained streets and City parking lots to clear snow and ice during winter storms. Public Works crews work around the clock during snow emergencies to clear the 55 road miles of City streets.

SNOW REMOVAL ACTIVITIES

These steps will be followed during a snow emergency:

1. Snow removal equipment will be dispatched to predetermined routes when snow or ice is imminent. Salting operations will begin at the onset of precipitation.
2. Snow removal routes are divided into primary and secondary streets. Primary streets will be treated and/or cleared first, followed by secondary streets.
3. When snow reaches, or threatens to reach, 2" depths, plowing operations will commence. Salt will be used only after streets have been plowed to a 1" depth of snow.
4. Initially, one lane will be plowed on all streets to make them passable. As conditions allow, all streets will then be widened and plowed curb to curb, where possible.
5. City parking lots will be plowed by pickup trucks equipped with salt spreaders.

DRIVEWAYS

Crews following the City established snow plan, work to clear travel lanes and move snow back as close to the curb as possible. This process takes multiple passes down the street over an extended period of time and snow will unavoidably accumulate in driveway entrances. Snow is not intentionally pushed into residential driveways. Residents should be aware that the best way to avoid extra shoveling is to wait for City crews to finish clearing the streets before opening driveway entrances to avoid shoveling more than once. While clearing driveways, residents are encouraged to deposit snow to the right of the driveway (facing the street). Please do not shovel snow back into the street after the snow plow has cleared it.

TRASH & RECYCLING COLLECTIONS DURING WINTER STORMS

City staff will make every effort to maintain collection schedules, but may not be able to do so because of hazardous conditions. Please check the City website at www.collegeparkmd.gov, City [facebook.com/collegeparkmd](https://www.facebook.com/collegeparkmd) or twitter.com/collegepark_md or call or email the Department of Public Works for changes to the collection schedule at 240-487-3590 or publicworks@collegeparkmd.gov.

THE CITY DOES NOT TREAT OR CLEAR SNOW ON NON-CITY STREETS:

Greenbelt Rd/MD 430: *State Highway Administration*

Kenilworth Ave: *State Highway Administration*

Metzerott Rd: *Prince George's County*

Campus Dr: *Prince George's County*

Rhode Island Ave, north of Greenbelt Rd/MD 430: *Prince George's County*

Baltimore Ave/US Route 1: *State Highway Administration*

University Blvd/MD 193: *State Highway Administration*

Contact the following agencies for snow/ice removal:

State Highway Administration: <http://marylandsha.force.com/>, 301-776-7619

Prince George's County: <http://countyclick.princegeorgescountymd.gov>, 301-499-8520

DEPARTMENT OF PUBLIC WORKS

SNOW AND ICE CONTROL

PARKING DURING SNOW EVENTS

Vehicles parked on the street are the greatest obstacle for City plows clearing the streets. The following are parking guidelines for City residents:

- Park off the street whenever possible to allow snow plows to clear snow to the curb.
- Park on the even side of the street if off-street parking is not available. *Exception: if your address is odd-numbered and the area across from your house is undeveloped, park on the odd side of the street.*
- Park as close to the curb as possible. Vehicles parked more than 12" from the curb may be ticketed or even towed, as this severely inhibits the passage of snow plow trucks.

SIDEWALKS, STORM DRAINS, AND FIRE HYDRANTS

Property owners, occupants, and merchants are reminded of the City requirement to remove accumulated snow and ice from all public walkways, driveways, parking lots, and other areas used by pedestrians or automobiles. It is required that snow and ice be removed within the first twenty-four (24) hours after snowfall stops. Residents should work together to clear storm drains and make fire hydrants accessible to emergency crews.

FENCES & MAILBOXES

All fences and mailboxes abutting City streets should be constructed to withstand the force of snow pushed by snow plows. The City is not responsible for replacing/repairing property damaged by snow or snow removal.

UPDATES DURING SNOW EVENTS

The Department of Public Works is staffed around the clock during snow events; please call 240-487-3509 or email publicworks@collegetparkmd.gov with any questions or concerns. You may also find updated information by visiting the Public Works page: <http://www.collegetparkmd.gov/publicworks>, [facebook.com/collegetparkmd](https://www.facebook.com/collegetparkmd), twitter.com/collegetpark_md or by signing up to the email list via College Park Connected at www.collegetparkmd.gov/cpconnect.



WINTER STORM TIPS

Shop ahead of time, pay attention to weather warnings on the radio and TV, and plan to have enough non perishable food, water, lighting, warmth, and entertainment for you and your family to stay safe in a snow emergency.

DEPARTMENT OF PUBLIC WORKS

STREET MAINTENANCE INFORMATION

POTHoles

Report potholes on City maintained streets to the Department of Public Works at 240-487-3590 or publicworks@collegetparkmd.gov

DRIVEWAYS & SIDEWALKS

The City's Engineering Division responds to questions regarding driveway aprons, curb cut permits, and sidewalk repairs. For more information, please call 240-487-3590 or email engineering@collegetparkmd.gov.

STREET LIGHTS

Pepco maintains street lights. Call 1-877-PEPCO-62 to report a broken street lamp. Have the following information available: pole number, street address, and type of pole (wooden or metal). You may also report street light outages on their website: www.pepco.com/pages/connectwithus/outages/streetlightoutage.aspx.

STREET PAVING

Street repaving is scheduled by the Engineering Division in accordance with the City's Pavement Management Plan, which is approved annually by the Mayor and City Council. The plan is on the City website at www.collegetparkmd.gov/engineering. Call 240-487-3590 or email engineering@collegetparkmd.gov for questions on major repairs to City streets.

STREET SIGNS

Public Works installs and repairs traffic control, parking control, and street name signs along City maintained streets. Please call or email to report missing or damaged signs at 240-487-3590 or publicworks@collegetparkmd.gov. For non-City maintained streets, please call the appropriate agency listed below.

STREET SWEEPING

City maintained streets are swept five times annually. Keep a look out for posted signs to notify of upcoming street sweeping dates. When possible, do not park on the street when the sweeper is scheduled in your neighborhood.

NON-CITY STREETS

The following are not City streets. Please report potholes and other adverse road conditions to the appropriate agency:

Greenbelt Rd/MD 430: *State Highway Administration*

Kenilworth Ave: *State Highway Administration*

Metzerott Rd: *Prince George's County*

Campus Dr: *Prince George's County*

Rhode Island Ave, north of Greenbelt Rd/MD 430: *Prince George's County*

Baltimore Ave/US Route 1: *State Highway Administration*

University Blvd/MD 193: *State Highway Administration*

State Highway Administration: <http://marylandsha.force.com>, 301-776-7619

Prince George's County: <http://countyclick.princegeorgescountymd.gov>, 301-499-8520

DEPARTMENT OF PUBLIC WORKS

STREET AND STREETScape MAINTENANCE

STORM DRAINS

Prince George's County maintains storm drains and systems throughout the City. Call 301-499-8520 or go to <http://countyclick.princegeorgescountymd.gov> to report a blocked or broken storm drain. Have the address nearest to the storm drain available when you call.

NARRAGANSETT RUN

Prince George's County maintains the storm water drainage conveyance along Narragansett Pkwy. Call 301-499-8520 for maintenance information or to report concerns.

WATER MAIN BREAKS

The Washington Suburban Sanitary Commission (WSSC) maintains water and sewer lines in the City. Call 301-206-4002 to report water main breaks or sewage backups.

GAS LEAKS

Gas leaks should be reported immediately; call 911 and/or the Washington Gas Emergency Leak Line at 1-800-752-7520.

CITY TREE AND LANDSCAPE MAINTENANCE

The Department of Public Works maintains trees in right of ways and in public places. Public Works also plants, prunes and removes trees as necessary, and installs and maintains flower beds throughout the City. Coordination with the Committee for a Better Environment and the Tree and Landscape Board ensures community involvement with City beautification projects.

The City has been designated as a "Tree City USA®" by the National Arbor Day Foundation for more than 20 consecutive years and has also been named a "Plant City" by the Maryland Urban and Community Forest Committee.



Requests for Trees: City residents wanting a tree planted in a right of way can contact the City Horticulturist at 240-487-3590 or publicworks@collegetparkmd.gov. The proposed location will be inspected to determine if it is suitable.

PLANTING AREAS THROUGHOUT THE CITY INCLUDE:

Calvert Road streetscape, James Adams Park, City buildings, Route 1 streetscape, College Park Trolley Trail, St. Andrew's Place median, Edgewood Road medians and the Veterans Memorial

WANT LANDSCAPE ADVICE?

Check out the Tree and Landscape Board website at www.collegetparkmd.gov/TLB. There are many useful links and brochures on tree care and landscaping information, as well as the Board's publication "Landscape Plants...A Suggested List" to guide your landscaping projects by choosing plants suited for urban growing areas.

DEPARTMENT OF PUBLIC SERVICES

CITY CODE FAST FACTS

The City Code is Available at www.collegeparkmd.gov/citycode. Please contact the Department of Public Services at 240-487-3570 or publicservices@collegeparkmd.gov for any property or housing concerns.

BUILDING PERMITS

The City of College Park requires a City building permit for any construction, renovation or alteration that would also require a Prince George's County building permit. All fence construction, regardless of height, requires a City permit. Fences in the front yard are prohibited. For County building permit information, call Prince George's County at 301-883-5900 or visit www.princegeorgescountymd.gov. City permit applications are available at www.collegeparkmd.gov. In some cases, a variance from the Prince George's County Zoning Ordinance may be necessary. Contact the City's Department of Planning, Community and Economic Development at 240-487-3538 or planning@collegeparkmd.gov for more information.

RENTAL HOMES AND OCCUPANCY PERMITS

A City Residential Occupancy Permit is required for all properties occupied by persons other than the owner and his/her family, or the owner and more than two tenants. It is a violation of the Prince George's County Zoning Ordinance for more than five unrelated people to live together in a single family home. Maryland State Code requires all residential rental properties built in 1978 or before to be registered with the Maryland Department of Environment and to comply with lead paint requirements.

HOUSING INSPECTIONS

The Department of Public Services conducts annual inspections of rental properties located within the City in order to safeguard the health and safety of the occupants and of the general public. Inspections are also conducted by a Code Enforcement Officer in the event of a complaint concerning an alleged housing code violation.

NOISE

Report noise complaints 24/7 to 240-487-3588. The day time noise limit is 65 dBA (7:00 a.m. – 8:00 p.m.) and the night time noise limit is 55 dBA (8:00 p.m. to 7:00 a.m.). Noise disturbances can result from parties, stereos, loud cars, barking dogs, and even loud groups. A Noise Control Board hearing can be convened if two or more people report a disturbance. Infractions and fines may be levied to owners and/or tenants at these hearings or by a Code Enforcement Officer if found in violation of Chapter 138 of the City's Code. Please give neighbors advance notice of any party.

HELP KEEP COLLEGE PARK BEAUTIFUL

Please maintain grass below 12 inches and keep properties free of trash and debris. Stack firewood at least six (6) inches off the ground to prevent shelter for rodents. Gutters should be cleaned and securely fastened to the roof. For more information about property standards in the City, please see Chapter 125 of the City Code here: <http://ecode360.com/9897358>.

LITTER AND ILLEGAL SIGNS

Please do not cause or allow litter on any public or private property, place or premises. Prince George's County Police monitor and cite any dumping. Signs posted in the public right of way are illegal and distracting to motorists. These signs will be removed and disposed of by City employees. Certain signs may be permitted on private property, please contact the Department of Public Services at 240-487-3570 for more information.

DEPARTMENT OF PUBLIC SERVICES

PARKING REGULATIONS

ALL VEHICLES MUST DISPLAY VALID LICENSE PLATES

RESIDENTIAL PARKING REQUIREMENTS

Off-Street Parking: Off-street parking spaces must be covered by asphalt, gravel, or concrete, and must be directly accessible from the street without the need to drive over a curb or across grass. Vehicles may not block sidewalks. A City and County permit is required prior to expanding a driveway.

On-Street Parking: Several neighborhoods throughout the City are zoned for Permit Parking only. Be sure to observe the posted restrictions. Vehicles may not remain in the same parking space for more than 48 hours or they may be ticketed and/or towed. Vehicles may not be parked in alleys or against the flow of traffic. Permits are sold at City Hall, located at 4500 Knox Rd and at the Department of Public Works, located at 9217 51st Ave. For more information, or to request a 48-hour parking exception, please call 240-487-3520.

HOW TO ESTABLISH A RESIDENTIAL PERMIT PARKING ZONE

Contact the City Clerk's office at 240-487-3501 on how to establish street permit parking.

PARKING TICKETS

RECEIVED A PARKING TICKET?

There are several options to pay:

- Online:** Visit www.collegeparkmd.gov and click on "Parking Ticket Payments"
- In person:** City Hall, 4500 Knox Rd, Mon-Fri 8:00 a.m. – 6:00 p.m.; Sat 1:00 p.m. – 5:00 p.m.
The Department of Public Works, 9217 51st Ave, Mon-Fri 8:00 a.m. – 6:00 p.m.
- Phone:** Call 240-487-3509, Mon-Fri 8:00 a.m. – 5:00 p.m. (except City holidays)
- Mail:** City of College Park, Finance Department, 4500 Knox Rd, College Park, MD 20740

WANT TO DISPUTE A TICKET?

You may request a review of a parking ticket by a City ticket review officer, or you may request a hearing at District Court in Hyattsville, MD, within fourteen (14) days of receipt of the ticket. Appeal forms are available at City Hall and at the Department of Public Works.

AUTOMATED SPEED ENFORCEMENT

The posted speed limit on Baltimore Ave between Guilford Rd/Dr and Berwyn Rd is 25 MPH. Speed cameras will issue tickets in this area to vehicles exceeding 37 MPH. However, Police may issue speeding tickets at any speed above the posted limit.

The City of College Park will issue citations for speed enforcement camera violations in the Institution of Higher Education Zone (½ mile from the perimeter of the University) 24/7. The City also uses speed monitoring systems in City school zones, Monday – Friday, 6:00 a.m. to 8:00 p.m.

For additional information on the program, visit the City's website at www.collegeparkmd.gov. For information on a specific citation, call 1-866-979-4824.

DEPARTMENT OF PUBLIC SERVICES

ANIMAL CONTROL & ADOPTION

City of College Park Animal Control can be contacted at 240-487-3575, animalcontrol@collegetparkmd.gov or www.collegetparkmd.gov/animalcontrol

ANIMAL ADOPTION PROGRAM

In addition to routine enforcement, the City Animal Control Officer runs the City's Adoption Program. Our adoptable animals can be found online at Petfinder.com under the zip code "20740". Cats that are ready for their forever homes can be viewed at the City's adoption partner, Beltsville Petco, located at 10464 Baltimore Ave, Beltsville, MD 20705.

Not ready to adopt? Consider fostering. Foster homes are a great asset to the adoption program as it provides insight to the animals' habits, manners, likes, and dislikes, and allows for placement into the best possible family. For more information, please contact Animal Control.

COUNTY LICENSES

Dogs, cats, and ferrets over four months old are required to be licensed by Prince George's County annually. The animal must wear the license on its collar at all times. This applies to pets that reside in Prince George's County for more than 30 days, even if the animal is licensed in another county.

To purchase a license, please provide a current Rabies certificate, proof of spay/neuter and \$25 (unaltered pets) or \$5 (altered pets). There are two ways to purchase a license for your pet(s):

1. Purchase the license directly from City Hall or the Department of Public Works
2. Mail your application(s) with payment to: Animal Management Division, License Section
3570 Brown Station Rd, Upper Marlboro, MD 20772.

MICROCHIP YOUR PET

To encourage reunification of lost pets and their families, the City's Animal Control offers microchips for City cats and dogs. Microchipping is a quick relatively painless procedure. The microchip is a permanent form of identification, ensuring that if your pet strays from home and is picked up by animal control, you will be notified. The cost for this service is \$30, which includes travel to the home, implantation of the chip, and online registration with lifetime updates. For more information, please contact Animal Control.

HOBBY PERMIT

Hobby permits are required for households with more than four animals larger than a guinea pig.

LEASH LAWS

Dogs and cats are required to be leashed when they are not on their owner's property.

PIT BULL LAW

Pit bulls are illegal in Prince George's County. Owners may be fined or face criminal prosecution and the County may confiscate and euthanize the animal. Pit bulls are defined as: American Staffordshire Terrier, American Pit Bull Terrier, and Staffordshire Bull Terrier, as well as any of their mixes. Prince George's County is no longer registering new Pit Bulls for County residents.

POOPER SCOOPER LAW

Pet owners are responsible for immediate removal of waste deposited by their animal from any property, either public or private (including their own yard).

DEPARTMENT OF PUBLIC SERVICES

WILDLIFE

RATS AND WILDLIFE

Rats and other pests need water, food, and shelter to thrive. To discourage rats, please keep trash secure, properly dispose of pet feces, clean up pet and bird food daily, cut the grass regularly, and remove wood piles and other debris from the yard. You are responsible for pest control on your property. Contact a licensed pest control contractor for assistance.

An abundance of wildlife can be found in the City of College Park. Living near humans provides wild animals with food sources (trash, pet food, gardens, etc.) and artificial living quarters (sheds, attics, chimneys, etc.). The City's Animal Control Officer will trap wildlife at his/her own discretion, but will not trap wildlife outdoors unless the animal is posing a direct threat to public safety. Please contact the City's Animal Control at 240-487-3575 or visit www.collegeparkmd.gov/animalcontrol for information and literature on solving wildlife problems.

MOSQUITO CONTROL PROGRAM

The City cooperates with the Maryland Department of Agriculture (MDA) to identify and control mosquito populations. Larviciding treatments are made by MDA personnel beginning in the spring and continuing throughout the summer. Requests for local spraying should be made to the Department of Public Works at 240-487-3590 or publicworks@collegeparkmd.gov. If mosquito count thresholds are met, MDA may make a control spray application.

The Asian Tiger Mosquito is active during the day and only breeds in containers of standing water. Please help eliminate breeding areas by storing unused containers, buckets, toys, bird baths, flower pots and saucers, tarps, drainpipes, and free standing basketball hoops to prevent standing water. Keep gutters clean and work with neighbors to identify potential mosquito breeding areas. Spray applications are not effective on these non-native mosquitoes, so eliminating their breeding habitat is the best way to combat these pests. For permanent areas of standing water (ponds, rain barrels, etc.), mosquito "dunks" can be used to target and kill mosquito larvae. Please call or email the Department of Public Works at 240-487-3590 or publicworks@collegeparkmd.gov to report mosquito problems, request or object to spraying, or to obtain mosquito dunks.

GYPSY MOTH CONTROL PROGRAM

Gypsy moth egg mass survey is a monitoring technique to detect the presence of a gypsy moth population. An egg mass count is conducted in the fall to monitor population changes. If egg mass counts are rising and high enough, a control application may be recommended to prevent excessive tree damage the following spring by the feeding caterpillars. If a treatment area is identified, the City will schedule control applications. For more information, please contact the Department of Public Works at 240-487-3590 or at publicworks@collegeparkmd.gov.

CIVIC ASSOCIATIONS

Civic Associations are neighborhood groups whose aim is to improve neighborhoods through various activities, educational outreach, and resident engagement with government, businesses, and other local interests. Efforts are usually coordinated and conducted by the elected officers, board of directors, and resident volunteers.

Below is a list of the existing College Park Civic Associations and their Presidents. To become involved, please contact the President of your Association:

BERWYN DISTRICT CIVIC ASSOCIATION

Christine Dollymore, President
christinedollymore@gmail.com
301-982-2060

COLLEGE PARK ESTATES CIVIC ASSOCIATION

Robert Day, President
robwday@gmail.com
301-982-7894

OLD TOWN CIVIC ASSOCIATION

Kathy Bryant, President
kbryant20740@yahoo.com
301-927-2931

CALVERT HILLS CITIZENS ASSOCIATION

John Rigg, President
john.rigg@gmail.com
301-927-0220

LAKELAND CIVIC ASSOCIATION

Robert Thurston, President
retajt@verizon.net
301-345-5721

WEST COLLEGE PARK CITIZENS ASSOCIATION

Suchitra Balachandran, President
cp_woods@yahoo.com
301-935-0171

CAMDEN COLLEGE PARK

Cory Sanders
coryfitzgeraldsanders@gmail.com
850-339-3582

NORTH COLLEGE PARK CITIZENS ASSOCIATION

Jackie Pearce-Garrett, President
jacq.garrett@gmail.com
240-242-9574

NEIGHBORHOOD WATCH

Neighborhood Watch (NW) is a grass roots program formed by concerned residents to address issues of safety, home security, and protection of personal property.

There are 20 neighborhoods identified in the City of College Park. Currently, five neighborhoods have a NW program with two more in the process of forming their own NW programs. To get involved, please contact your neighborhood Coordinator below:

BERWYN

Nick Brennan
njpbrennan@gmail.com

COLLEGE PARK WOODS

Rex Powell
cpwoods nw@gmail.com

CALVERT HILLS & OLD TOWN

Aaron Springer
calverthillsnw@verizon.net

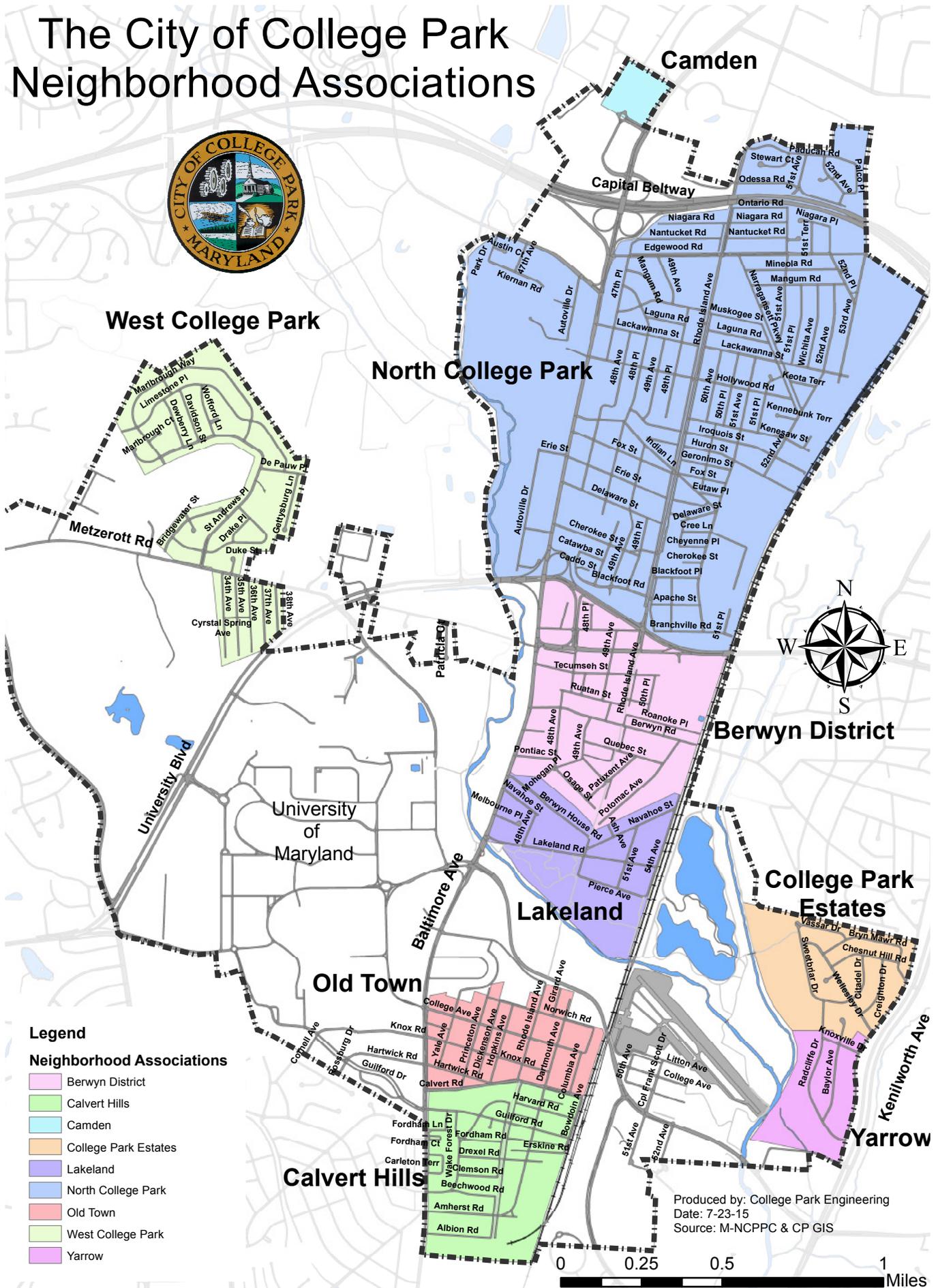
LAKELAND

Fannie Featherstone
positivechoices.featherstone@gmail.com

CHERRY HILL

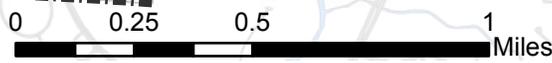
Mary Cook
marycookcp@gmail.com

The City of College Park Neighborhood Associations



- Legend**
- Neighborhood Associations**
- Berwyn District
 - Calvert Hills
 - Camden
 - College Park Estates
 - Lakeland
 - North College Park
 - Old Town
 - West College Park
 - Yarrow

Produced by: College Park Engineering
Date: 7-23-15
Source: M-NCPPC & CP GIS



GRANT PROGRAMS

NEW NEIGHBOR HOMEOWNERSHIP GRANT PROGRAM

The City of College Park offers \$5,000 in down payment or closing cost assistance, on a first come, first served basis, to encourage the conversion of previously rented single family properties (which have been rented for two years or more) to owner occupied housing. The New Neighbor Program can also be used for purchasing single family homes and condominiums that are being sold as short sales or that are in foreclosure, for use as primary residences by the purchasers. To encourage police officers, career and volunteer firefighters, emergency medical technicians, and City employees to make their homes in College Park, the New Neighbor Program can be used by these individuals to purchase any City property.

Funds are provided at settlement for use toward purchase of the property and these funds may be combined with other federal, state, and local homeownership assistance programs.

For more information and to access the application, visit www.collegeparkmd.gov/NewNeighborApp.

COLLEGE PARK CITY-UNIVERSITY PARTNERSHIP HOME OWNERSHIP PROGRAM

The College Park City University Partnership (CPCUP) Home Ownership Program is part of an effort to increase the number of University of Maryland and City employees living in the City of College Park. Through this program, employees of either the University of Maryland College Park or the City of College Park can receive \$15,000 in down payment or closing cost assistance for a home purchased anywhere in College Park.

For more information visit: www.collegeparkpartnership.org/homeownershipprogram.

COMMUNITY EVENTS MICRO GRANTS

The City of College Park believes that supporting neighborhood activities enhances the community as a whole. The City established a Community Events Micro Grant Program that provides reimbursement of eligible expenses to residents or groups who wish to hold community events such as block parties, picnics, etc. These events must be open to communities within the corporate boundaries of the City of College Park and promote enhanced community engagement. The maximum Community Events Micro Grant Program award per organization is \$500.00.

For more information and links to the application and guidelines, visit: www.collegeparkmd.gov/communitygrants.

COMMUNITY SERVICES GRANT

The purpose of the City of College Park Community Services Grant is to provide support for community based programs and projects within the City of College Park. The City will provide grants to fund programs and activities that promote enhanced community opportunities for its residents. The maximum community services grant award per organization is \$2,500. Community services grants are only awarded to organization, not to individuals.

For more information, contact the Department of Finance at 240-487-3509 or finance@collegeparkmd.gov.

UNIVERSITY OF MARYLAND

CODE OF STUDENT CONDUCT

INCIDENTS INVOLVING UNIVERSITY OF MARYLAND STUDENTS

The University of Maryland's Code of Student Conduct includes misconduct that occurs off campus. Specifically, the Code covers conduct that occurs:

- on University premises; or
- at University sponsored activities; or
- not on University premises if the conduct would otherwise constitute a violation of this Code had it occurred on University premises and if in the judgment of the Director of Student Conduct the conduct affects the safety of the University community or the orderly operation of the University.

Examples of off campus misconduct that can be referred to the Office of Student Conduct include, but are not limited to: disorderly or disruptive conduct; hazing; rioting; sexual misconduct; possession or use of weapons; illegal drug use and/or distribution; cyber bullying; large parties; distribution of alcohol to minors; damage/destruction of property; and assault.

SANCTIONS FOR STUDENTS:

Students found responsible for off campus misconduct are subject to the same consequences and penalties as misconduct that occurs on campus, including dismissal from the University. Students may be subject to both University disciplinary action as well as any potential criminal action with area law enforcement for the behavior.

IF MISCONDUCT IS WITNESSED, PLEASE:

1. Call the Police (911)
2. Report noise complaints 24 hours a day, 7 days a week, to 240-487-3588. The day time noise limit is 65 dBA (7:00 a.m. – 8:00 p.m.), while the night time noise limit is 55 dBA (8:00 p.m. to 7:00 a.m.). A Code Enforcement Officer is on duty during certain evening and weekend hours.

Please contact the Police or Code enforcement officers and have them respond to an issue, rather than confront the misconduct and risk personal safety.

TO REPORT AN INCIDENT TO THE UNIVERSITY

Any person may report an incident to the Office of Student Conduct at the University.

To report an incident to the Office of Student Conduct, please go to www.osc.umd.edu and click on the report form. Be sure to be as detailed as possible. For more information, please call the Office at 301-314-8204.

FOR MORE INFORMATION

CITY WEBSITE: The City’s website provides information about City services, departments, City Council meetings, downloadable application forms, public hearing notices, special reports and more. City Council meeting agendas, minutes, and videos of prior meetings are posted here as well. **Visit us at:** www.collegeparkmd.gov.

SOCIAL MEDIA: Follow or like our Facebook, Twitter and Instagram pages for the most up-to-date news, events, developments, community information and much more about College Park. **Facebook:** facebook.com/collegeparkmd, **Twitter:** twitter.com/collegepark_md, **Instagram:** instagram.com/collegeparkmd.

PUBLIC ACCESS TELEVISION CHANNELS: Comcast Cable Channel 71 and Verizon Channel 25. City services and meeting notices are posted there, along with City appointed Boards and Committees. City Council meetings are broadcast live on Tuesday nights, and rebroadcast on Wednesdays (8:00 p.m.), Thursdays and Fridays (6:00 p.m.) and Saturdays (10:00 a.m.).

THE MUNICIPAL SCENE: An electronic version of the Municipal Scene is published at the beginning of each month. To receive the Municipal Scene by email, sign up at www.collegeparkmd.gov/cpconnect. College Park residents can also receive the Municipal Scene through the mail by submitting their name and address to the City Clerk’s office (240-487-3501 or clerk@collegeparkmd.gov). To view current and past Municipal Scenes, please visit www.collegeparkmd.gov/municipalscene.

COLLEGE PARK CONNECTED: The City’s email list for weekly news, events, developments, closures and other important City information. **Sign up at** www.collegeparkmd.gov/cpconnect.

USEFUL WEBSITES

Maryland State Government
www.maryland.gov

Prince George’s County
Planning Department
www.mncppc.org/pgco

Pepco
www.pepco.com

Maryland Department of the
Environment
www.mde.state.md.us

Shuttle UM
www.transportation.umd.edu

Washington Suburban
Sanitary Commission
www.wsscwater.com

MD Dept. of Agriculture
www.mda.state.md.us

Shop College Park
shopcollegepark.org

Washington Gas
www.washgas.com

MD Board of Elections
www.elections.state.md.us

University of Maryland
College Park
www.umd.edu

Comcast
www.comcast.com

Prince George’s County
www.princegeorgescountymd.gov

University of Maryland
University College
www.umuc.edu

Verizon
www.verizon.com

Prince George’s County
Board of Elections
www.princegeorgescountymd.gov/sites/elections/

Maryland National Capital Parks &
Planning Commission,
Prince George’s County Parks
www.pgparcs.com

Washington Metropolitan
Area Transit Authority
(Metro)
www.wmata.com

FREQUENTLY USED NUMBERS

EMERGENCY: FIRE, AMBULANCE, POLICE

9-1-1

NON-EMERGENCY POLICE SERVICES

Prince George's Co. Police District 1 (Hyattsville Station)	301-699-2630
Prince George's Co. Police Non-Emergency Services	301-352-1200
Metro Transit Police	202-962-2121
M-NCPPC Park Police	301-459-9088
State Police (College Park Barrack Q)	301-345-3101
University of Maryland Police	301-405-3555
College Park Airport Communications Desk	301-864-5844

BRANCHVILLE VOL. FIRE & RESCUE SQUAD

4905 Branchville Rd, College Park, MD 20740, www.bvfco11.com	301-474-1550
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COLLEGE PARK VOL. FIRE DEPARTMENT

8115 Baltimore Ave, College Park, MD 20740, www.cpvfd.org	301-901-9112
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COLLEGE PARK ARTS EXCHANGE

P.O. Box 784, College Park, MD 20741, www.cpae.org	301-441-2647
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COLLEGE PARK COMMUNITY CENTER

5051 Pierce Ave, College Park, MD 20740	301-927-3013
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PRINCE GEORGE'S COUNTY

Animal Control	301-780-7200
Board of Elections	301-341-7300
Brown Station Landfill	301-952-7625
Hazardous Waste	301-883-5045
Information	3-1-1
Pot Holes	301-499-8520
Public Works	301-883-5600
Storm Drains	301-499-8523

UTILITIES, OTHER ORGANIZATIONS, & SERVICES

Comcast	1-800-XFINITY
Housing Authority (Attick Towers)	301-345-3600
Maryland-National Capital Park & Planning Commission	301-699-2255
Miss Utility (underground utilities)	1-800-257-7777
PEPCO (power outages, downed lines, streetlights)	1-877-737-2662
State Highway Administration Maintenance	301-776-7619
Traffic Lights (Statewide Operations Center)	1-800-543-2515
Verizon	1-800-837-4966
University of Maryland	301-405-1000
Washington Gas	703-750-1000
Emergency	1-800-752-7520
WSSC	301-206-9772
Emergency	301-206-4002



A Smart Place to Live

*Para una Guía del Residente en español, por favor visite: www.collegeparkmd.gov/residentguide
For a Resident Guide in Spanish, please visit: www.collegeparkmd.gov/residentguide*



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When you receive next year's guide, please recycle this one!

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